

# FACADE IMPROVEMENT GRANTS SCHEME (FIGS)



## Application Guidelines

### INTRODUCTION

The Ararat Rural City Council Façade Improvement Grants Scheme is part of Council's plan to assist businesses from throughout the Shire to improve the appearance of their building façades.

The scheme provides a grant from Council on a \$1:\$1 basis up to \$5,000 for businesses to complete improvements to the building façade.

### SCOPE

All businesses located in the commercial area of a town within the Ararat Rural City that have street frontage will be eligible to be part of this program.

Works that can be completed as part of the scheme include:

- Painting of the façade
- Cleaning the existing façade
- Removal of redundant signage, air conditioning units and hoardings
- The minor repair, maintenance or reinstatement of missing elements
- Minor repairs to existing façade tile or stone accents
- Minor repairs to structural façade elements and awnings
- New, repairs and replacements of verandahs
- Installation of new business signage
- Installation of store lighting visible from street

### HOW DO I APPLY?

To apply for the program, simply complete the Retail Area Façade Improvement Program Application Form, include all supporting documentation and return it to:

Façade Improvement Grants  
Ararat Rural City Council  
PO Box 56  
Corner Vincent & High St, Vic 33377

### INFORMATION TO BE PROVIDED WITH APPLICATION

You will need to provide the following documents as part of your application:

- Description of works to be completed as part of the application form.
- A quote for the proposed works.
- Where the application is proposing the painting of a building, the colour palette will need to be provided for approval by Council.
- Photographs of the building's existing condition will need to be provided including close ups of the affected areas. Photographs will also need to be provided following the completion of the works if the application is successful.
- A planning permit may be required for the proposed works that need to be completed (see application form). The permit process, if required, can run in tandem with this application.
- Council will not grant funds for works where a planning permit is required and has not been granted
- If your building is heritage listed, you will be required to undertake research to provide Council with evidence including photographs or other documentation. Council may be able to assist with this research or provide information on whether your business is located within a heritage building.

### APPLICATION DETAILS

To apply for funding as part of the Façade Improvement Grants, applicants will need to consider the following:

- Council will not grant funds from the program retrospectively.
- Council will not provide funds for ongoing or administrative costs not directly related to the project.
- Council will not provide funds for equipment purchasing (e.g. ladders, gurneys, scaffolding, and safety barriers). Hiring of equipment is permitted when related directly to the project.
- Council will not grant funds for works where a planning permit has been refused.



### **ASSESSMENT OF APPLICATIONS**

Applications will need to be submitted to Council by 29 November 2019.

The applications will then be presented for a decision by Councillors at a Council meeting.

### **LEVEL OF FUNDING AVAILABLE**

Businesses can apply on a \$1:\$1 basis to complete improvements to their façades with the amount capped at \$5,000 per business.

An example of a business applying to the scheme would be:

- Business - \$5,000
- Council - \$5,000

Businesses would be able to contribute over the \$5,000 amount if they wanted to complete more significant works but would still only be eligible for \$5,000 from Council.

If a business only wanted to complete minor works they could apply to the fund for an amount under \$5,000.

An example of this would be:

- Business - \$1,000
- Council - \$1,000

### **TIMING OF PROJECT**

Once Council has made a decision regarding the successful applicants to the scheme, the works will need to be completed by 31 May 2020 so that funding can be provided to the applicant in the 2019-2020 financial year.

### **HOW DO I FIND OUT IF MY APPLICATION HAS BEEN SUCCESSFUL?**

Applicants will be notified whether their application is successful or unsuccessful following the decision at a Council meeting.

### **HOW DO I RECEIVE FUNDING AS PART OF THE PROGRAM?**

Businesses have until 31 May of the following year to complete all proposed works and would need to forward all associated documentation including invoices and proof of works so that Council can reimburse agreed expenses. All claims must be submitted by 31 May of the following year so the grant can be acquitted in the current financial year.

### **COUNCIL CONTACT**

For further information on the Ararat Rural City Council Façade Improvement Grants Scheme please contact the Economic Development team on 5355 0200.