13 July 2017

Dear Councillors,

You are cordially advised and invited to attend the next ordinary Council Meeting, which will be held in the Council Chamber, Shire Hall, Barkly Street, Ararat on **Tuesday 18 July 2017** commencing at **6.00pm**.

**BUSINESS:**

1. Traditional Acknowledgement/Opening Prayer/Oath
2. Apologies
3. Confirmation of Minutes
4. Request to Address Council
5. Disclosure of Interests
6. Petitions
7. Information Reports
8. Section 86 Committees
9. Officer’s Reports
10. Notices of Motion
11. Councillors Reports
12. Urgent Business
13. Officer’s Reports – Confidential Items

Designation of Items as Confidential:

The reports presented under Officer’s Reports – Confidential Items are designated confidential by me as Chief Executive Officer pursuant to Section 77(2) of the Local Government Act 1989, on the grounds that they apply under Section 89(2) of the Local Government Act 1989.

Your attendance is respectfully requested.

Yours sincerely,

COLLEEN WHITE
INTERIM CHIEF EXECUTIVE OFFICER
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An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the Council Meeting, Special Council Meeting or Assembly of Councillors. Recordings of Council Meetings and Special Council Meetings (excluding closed sessions) will be made available on Council’s website.
TRADITIONAL ACKNOWLEDGEMENT

WE ACKNOWLEDGE THE TRADITIONAL OWNERS OF THE LAND ON WHICH WE MEET TODAY, AND PAY OUR RESPECTS TO THEIR ELDERS, PAST AND PRESENT.

OPENING PRAYER

ALMIGHTY GOD, WE HUMBLY ASK YOU TO HELP US, AS ELECTED COUNCILLORS OF THE ARARAT RURAL CITY COUNCIL, GUIDE OUR DELIBERATIONS. PROSPER WHAT IS YOUR WILL FOR US, TO YOUR HONOUR AND GLORY AND FOR THE WELFARE AND BENEFIT OF THE PEOPLE WHOM WE SERVE IN THE ARARAT RURAL CITY.

COUNCILLORS OATH

2 – APOLOGIES

MOTION (if required)

That the apology of (Name) be accepted.
3 – CONFIRMATION OF MINUTES

MOTION

That the Minutes of the:
1 Council Meeting held on 27 June 2017; and
2 Special Council Meeting held on 4 July 2017;
be confirmed.
4 – REQUEST TO ADDRESS COUNCIL

A written request to address Council must be received before 12noon on the Monday prior to the Council meeting.

Written requests must be in relation to an item listed on the current Council Meeting Agenda.

If a request is not accepted by the Mayor or Chief Executive Officer, a written advice will be provided to the requester outlining the reasons for this decision.

Approved requests to address Council Meetings will be heard at the commencement of the Council Meeting.

The presenter will be allocated a maximum of three (3) minutes to present his or her address to the Council. An extension of time may be granted by the Mayor.

During the presentation, the presenter may not address questions to Councillors or officers.

Two minutes will be allocated for Councillors to ask questions of the presenter, if required.

Council may request a further report on the matter from officers.

Members of the public gallery are not allowed to communicate with Councillors and officers whilst the meeting is in progress.
Disclosure of Interests are to be made immediately prior to any relevant item being discussed.

**Local Government Act 1989 Section 79 (2)**
A Councillor or member of a special committee who has a conflict of interest and is attending the meeting of the Council or special committee must make a full disclosure of that interest -

(a) by either -
   (i) advising the Council or special committee at the meeting of the details required under paragraph (b) and (c) immediately before the matter is considered at the meeting; or
   (ii) advising the Chief Executive Officer in writing of the details required under paragraphs (b) and (c) before the meeting; and

(b) classifying the type of interest that has given rise to the conflict as either -
   (i) a direct interest; or
   (ii) an indirect interest and specifying the particular kind of indirect interest under section 78, 78A, 78B, 78C, 78D or 78E; and

(c) describing the nature of the interest; and

(d) if the Councillor or member advised the Chief Executive Officer of the details under paragraph (a) (ii), the Councillor or member must make a disclosure of the class of interest only to the meeting immediately before the matter is considered at the meeting.

**Local Government Act 1989 Section 80C**
A person who is providing advice or a report to a meeting of the Council or a special committee, and who has a conflict of interest in a matter to which the advice or report relates, must disclose the constituting the conflict of interest when providing the advice or report and before the advice or report is considered by the Council or the committee.
6 - PETITIONS

Clause 15 of Council’s Meeting Procedure states:

1 A petition presented to Council must lay on the table until the next Ordinary Meeting of Council and no motion, other than to receive the petition or joint letter may be accepted by the Chair, unless the Council agrees to deal with it earlier.

2 Petitions received by Ararat Rural City Council will be tabled under “Petitions” in the Order of Business.

3 At the meeting the petition will be formally received by Council and referred to the relevant area of Council for consideration and action which will be reported to the next ordinary meeting of Council for decision if one is required.

4 When a petition relates to an item already on the agenda at the meeting at which the petition is tabled, the matter will be dealt with at that meeting.

5 Any Councillor presenting a petition will be responsible for ensuring that he or she is familiar with the contents and purpose of the petition and that the petition is not derogatory or defamatory.

6 Any person who fraudulently signs a petition or joint letter which is presented to the Council is guilty of an offence.
ITEM 7.1.1 BUSINESS ARISING
13039071 CORPORATE STRATEGY, RISK AND GOVERNANCE

Council plan reference
5.1 Good governance through leadership

Introduction
Information only item.

Discussion
Please note the following schedule listing actions taken on the resolutions from the last Council Meeting and outstanding items from previous meetings.

Officer's Declaration of Interest
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.
<table>
<thead>
<tr>
<th>Task No.</th>
<th>Resolution Number</th>
<th>Council Meeting Date</th>
<th>Task Number</th>
<th>Task Description</th>
<th>Task Due</th>
<th>Task Progress</th>
<th>Officer Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>1354</td>
<td>Resolution Number 3479</td>
<td>16/05/2017 00:00:00</td>
<td>3479</td>
<td>Notify Lake Boga Social Hall applicants of waiver of Planning &amp; Building Permit fees</td>
<td>29/05/2017 00:00:00</td>
<td>Completed 100%</td>
<td>Director Assets Finance &amp; Corporate Services has written to the Central Victorian Housing Alliance to confirm Council’s support for the Rek for Low Income Households project and in order to waive all interest charges for those households selected for the Model 1 scheme.</td>
</tr>
<tr>
<td>1355</td>
<td>Resolution Number 3478</td>
<td>16/05/2017 00:00:00</td>
<td>3478</td>
<td>Issue NID Resolution Number 3478</td>
<td>29/05/2017 00:00:00</td>
<td>Completed 100%</td>
<td>NID issued</td>
</tr>
<tr>
<td>1356</td>
<td>Resolution Number 3471</td>
<td>16/05/2017 00:00:00</td>
<td>3471</td>
<td>Issue NID Resolution Number 3471</td>
<td>29/05/2017 00:00:00</td>
<td>Completed 100%</td>
<td>NID issued</td>
</tr>
<tr>
<td>1357</td>
<td>Resolution Number 3488</td>
<td>16/05/2017 00:00:00</td>
<td>3488</td>
<td>Prepare tender documents for the removal of the bridge on Mayors-Dunfield Road</td>
<td>30/05/2017 00:00:00</td>
<td>Completed 100%</td>
<td>Tender documents complete. Replacement advertised.</td>
</tr>
<tr>
<td>1358</td>
<td>Resolution Number 3464</td>
<td>16/05/2017 00:00:00</td>
<td>3464</td>
<td>Undertake paving of the road providing entrance to Maroonas Primary School</td>
<td>31/05/2017 00:00:00</td>
<td>Completed 100%</td>
<td>The road that services the Maroonas School has been added to Council’s Road Register. The school is known as ‘AM McFarlane’ Avenue Road as a new road name is not required.</td>
</tr>
<tr>
<td>1359</td>
<td>Resolution Number 3478</td>
<td>16/05/2017 00:00:00</td>
<td>3478</td>
<td>Make arrangements for payment to be made for NAEDOC week as outlined in the May Council report</td>
<td>31/05/2017 00:00:00</td>
<td>Completed 100%</td>
<td>Payment arrangements have been completed and event organisers notified.</td>
</tr>
<tr>
<td>1360</td>
<td>Resolution Number 3476</td>
<td>16/05/2017 00:00:00</td>
<td>3476</td>
<td>$300,000 to be allocated in the budget to undertake the Stawell Park Redevelopment in 2017.</td>
<td>30/04/2017 00:00:00</td>
<td>Completed 100%</td>
<td>$300,000 will be transferred from the Buildings Capital Reserve</td>
</tr>
<tr>
<td>Task No.</td>
<td>Resolution Number</td>
<td>Resolution Date</td>
<td>Council Meeting Date</td>
<td>Task</td>
<td>Audit Reference</td>
<td>Task Due</td>
<td>Task Progress</td>
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</tr>
<tr>
<td>1335</td>
<td>Resolution Number 3476</td>
<td>16/03/2017</td>
<td>00:00:00</td>
<td>Construct the skate park Redevelopment Project Data Model</td>
<td>19/03/2017</td>
<td>00:00:00</td>
<td>Completed 100%</td>
</tr>
<tr>
<td>1332</td>
<td>Resolution Number 3420</td>
<td>18/04/2017</td>
<td>00:00:00</td>
<td>Update Ararat Bypass Advisory Committee Terms of Reference</td>
<td>19/04/2017</td>
<td>00:00:00</td>
<td>Completed 100%</td>
</tr>
<tr>
<td>1345</td>
<td>Resolution Number 3427</td>
<td>18/04/2017</td>
<td>00:00:00</td>
<td>Resolution Number 3427: Commission an audit report on McDowall Street leases and report recommendations back to Council</td>
<td>21/04/2017</td>
<td>00:00:00</td>
<td>Completed 100%</td>
</tr>
<tr>
<td>1332</td>
<td>Resolution Number 3422</td>
<td>18/04/2017</td>
<td>00:00:00</td>
<td>Process application for the subdivision at 79 Elizabeth Street, Ararat, Lot 2 LP209353, Township of Aireys Inlet</td>
<td>20/04/2017</td>
<td>00:00:00</td>
<td>Completed 100%</td>
</tr>
<tr>
<td>1071</td>
<td>Resolution Number 3167</td>
<td>20/06/2016</td>
<td>00:00:00</td>
<td>Update the Policy in line with the principles within the policy</td>
<td>31/03/2017</td>
<td>00:00:00</td>
<td>Completed 100%</td>
</tr>
<tr>
<td>1072</td>
<td>Resolution Number 3167</td>
<td>20/06/2016</td>
<td>00:00:00</td>
<td>Update relevant policies, procedures and submission processes to include acknowledgement of Council's Employees Code of Conduct document</td>
<td>31/03/2017</td>
<td>00:00:00</td>
<td>Completed 100%</td>
</tr>
<tr>
<td>250</td>
<td>Resolution Number 2901</td>
<td>15/06/2015</td>
<td>00:00:00</td>
<td>Ensure Council's Project Management Office (PMO) meets with the procurement, project management, and construction reference to the Procurement Policy in writing and approval of project contracts</td>
<td>31/03/2017</td>
<td>00:00:00</td>
<td>Completed 100%</td>
</tr>
<tr>
<td>45</td>
<td>Resolution Number 2182</td>
<td>24/06/2014</td>
<td>00:00:00</td>
<td>Develop a project management framework (for all) Ararat Rural City Council projects, is aligned to best practice protocols</td>
<td>04/07/2017</td>
<td>00:00:00</td>
<td>Completed 100%</td>
</tr>
<tr>
<td>Task no.</td>
<td>Resolution Number</td>
<td>Council Meeting Date</td>
<td>Task</td>
<td>Audit Reference</td>
<td>Task Due</td>
<td>Task Progress</td>
<td>Officer Update</td>
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<tr>
<td>1361</td>
<td>3329</td>
<td>27/06/2017 09:00:00</td>
<td>Facilitate sponsorship of a new bridge construction in the North of Maroona, 770, 771, TPF6232, Ararat.</td>
<td>In Progress O-50%</td>
<td>Consulation with stakeholders in progress</td>
<td>Council Services (Operational Services)</td>
<td></td>
</tr>
<tr>
<td>1362</td>
<td>3329</td>
<td>27/06/2017 09:00:00</td>
<td>Notice of Decision issued in respect of Pavement, 2427.</td>
<td>In Progress O-50%</td>
<td>In progress</td>
<td>Council Services (Planning)</td>
<td></td>
</tr>
<tr>
<td>1363</td>
<td>3327</td>
<td>27/06/2017 09:00:00</td>
<td>Facilitate sponsorship of the new bridge construction in the North of Maroona, 770, 771, TPF6232, Ararat.</td>
<td>In Progress O-50%</td>
<td>No further updates available</td>
<td>Council Services (Community Development &amp; Client Services)</td>
<td></td>
</tr>
<tr>
<td>1364</td>
<td>3327</td>
<td>27/06/2017 09:00:00</td>
<td>Facilitate sponsorship of the new bridge construction in the North of Maroona, 770, 771, TPF6232, Ararat.</td>
<td>In Progress O-50%</td>
<td>No further updates available</td>
<td>Council Services (Community Development &amp; Client Services)</td>
<td></td>
</tr>
<tr>
<td>1365</td>
<td>3327</td>
<td>27/06/2017 09:00:00</td>
<td>Facilitate sponsorship of the new bridge construction in the North of Maroona, 770, 771, TPF6232, Ararat.</td>
<td>In Progress O-50%</td>
<td>No further updates available</td>
<td>Council Services (Community Development &amp; Client Services)</td>
<td></td>
</tr>
<tr>
<td>1366</td>
<td>3327</td>
<td>27/06/2017 09:00:00</td>
<td>Facilitate sponsorship of the new bridge construction in the North of Maroona, 770, 771, TPF6232, Ararat.</td>
<td>In Progress O-50%</td>
<td>No further updates available</td>
<td>Council Services (Community Development &amp; Client Services)</td>
<td></td>
</tr>
<tr>
<td>1367</td>
<td>3327</td>
<td>27/06/2017 09:00:00</td>
<td>Facilitate sponsorship of the new bridge construction in the North of Maroona, 770, 771, TPF6232, Ararat.</td>
<td>In Progress O-50%</td>
<td>No further updates available</td>
<td>Council Services (Community Development &amp; Client Services)</td>
<td></td>
</tr>
<tr>
<td>1368</td>
<td>3407</td>
<td>16/05/2017 09:00:00</td>
<td>Prepare tender documents for the renovation of the new bridge construction in the North of Maroona, 770, 771, TPF6232, Ararat.</td>
<td>In Progress O-50%</td>
<td>Quarter received for design document preparation, including specification for bridge replacement</td>
<td>Council Services (Community Development &amp; Client Services)</td>
<td></td>
</tr>
<tr>
<td>1369</td>
<td>3407</td>
<td>16/05/2017 09:00:00</td>
<td>Install new signage on the new bridge construction in the North of Maroona, 770, 771, TPF6232, Ararat.</td>
<td>In Progress O-50%</td>
<td>In progress</td>
<td>Council Services (Community Development &amp; Client Services)</td>
<td></td>
</tr>
<tr>
<td>1370</td>
<td>3407</td>
<td>24/02/2017 09:00:00</td>
<td>Update design documentation of the new bridge construction in the North of Maroona, 770, 771, TPF6232, Ararat.</td>
<td>In Progress O-50%</td>
<td>Project Control Group to be established and undertake initial review of proposed plans</td>
<td>Council Services (Community Development &amp; Client Services)</td>
<td></td>
</tr>
<tr>
<td>Task No.</td>
<td>Resolution Number</td>
<td>Council Meeting Date</td>
<td>Task Triggered</td>
<td>Actual Reference</td>
<td>Task Due</td>
<td>Task Progress</td>
<td>Officer Update</td>
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</table>
| 1162    | Resolution Number 3404 | 21/03/2017 00:00:00 | Perform a full S/7 system recovery test as part of the business process. | Final Review Report | 30/06/2017 00:00:00 | In Progress 0-50% | This is a high-risk task which involves multiple areas. A large amount of planning and recovery tasks will be undertaken throughout 2017. | Corporate Strategy, Risk & Governance (People & Culture), Asset, Finance & Corporate Services (Information Technology, Executive Services) | **7 - INFORMATION REPORTS**

| 1164    | Resolution Number 3404 | 21/03/2017 00:00:00 | Ensure the implementation of the new AMIS and second generation business processes is fully addressed by business requirements relating to building assets. | Final Review Report | 30/06/2017 00:00:00 | In Progress 0-50% | Council's new Asset Management Information System (AMIS) was deployed on Council's servers in late March and work has commenced to configure the system and develop improved business processes. | Corporate Strategy, Risk & Governance (People & Culture), Asset, Finance & Corporate Services (Information Technology, Executive Services) | **7 - INFORMATION REPORTS**

| 1165    | Resolution Number 3404 | 21/03/2017 00:00:00 | Councils individual performance measures for employee work in the statutory and non-statutory area should be aligned with the strategic objectives to the broader goals of the organisation. | Final Review Report | 30/06/2017 00:00:00 | In Progress 0-50% | Consultation is being undertaken with the required stakeholder group to determine an overall scorecard of accountability at the individual employee level. | Corporate Strategy, Risk & Governance (People & Culture), Asset, Finance & Corporate Services (Information Technology, Executive Services) | **7 - INFORMATION REPORTS**

| 1166    | Resolution Number 3199 | 21/03/2017 00:00:00 | Place an advert in the local advertisement for the intended to lease the property. | 31/03/2017 00:00:00 | In Progress 0-50% | Advertisement will not occur until all the draft document have been completed and approved by the State Government. | Council Services (Community Development & Customer Services) | **7 - INFORMATION REPORTS**

| 1122    | Resolution Number 3432 | 18/04/2017 00:00:00 | Certification and Statement of Compliance for T1.1 Standard, Audit. | 16/07/2017 00:00:00 | In Progress 31-99% | A statement of compliance stage. | Council Services (Planning) | **7 - INFORMATION REPORTS**
<table>
<thead>
<tr>
<th>Task No.</th>
<th>Resolution Number</th>
<th>Council Meeting Date</th>
<th>Task</th>
<th>Task Due</th>
<th>Task Progress</th>
<th>Officer Update</th>
<th>Directorate &amp; Business Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1260</td>
<td>3442</td>
<td>00:00:00</td>
<td>17/10/2017</td>
<td>00:00:00</td>
<td>In Progress 55.99%</td>
<td>A draft lease has already been finalized</td>
<td>Asset, Finance &amp; Corporate Services (Property, Rates &amp; Valuation)</td>
</tr>
<tr>
<td>1261</td>
<td>3443</td>
<td>00:00:00</td>
<td>17/10/2017</td>
<td>00:00:00</td>
<td>In Progress 55.99%</td>
<td>A draft lease has been signed by Council and the Tennis Club. The draft lease has been sent to Department of Environment, Land Water and Planning for draft approval and signing</td>
<td>Asset, Finance &amp; Corporate Services (Property, Rates &amp; Valuation)</td>
</tr>
<tr>
<td>1262</td>
<td>3404</td>
<td>21/03/2017</td>
<td>Complete service of all asset management plans - with the exceptions of the Road Management Plan</td>
<td>30/06/2017</td>
<td>In Progress 55.99%</td>
<td>A review of Council's Asset Management Plan is progressing well, and final drafts are expected to be available for internal comment by June 30, 2017</td>
<td>Corporate Strategy, Risk &amp; Governance (People &amp; Culture), Asset, Finance &amp; Corporate Services (Contract &amp; Procurement, Asset, Finance &amp; Corporate Services)</td>
</tr>
<tr>
<td>1263</td>
<td>3404</td>
<td>21/03/2017</td>
<td>Complete the implementation of the proposed Project Management Office (PMO) Framework based on PRINCE2 to address logical project requirements and project-related issues</td>
<td>30/06/2017</td>
<td>In Progress 55.99%</td>
<td>The development of a PMO (Office) that is aligned with PRINCE2 is progressing well. The PMO will support projects of varying sizes, including those associated with Capital Program Delivery</td>
<td>Corporate Strategy, Risk &amp; Governance (People &amp; Culture), Asset, Finance &amp; Corporate Services (Contract &amp; Procurement, Asset, Finance &amp; Corporate Services)</td>
</tr>
<tr>
<td>1264</td>
<td>3404</td>
<td>21/03/2017</td>
<td>Complete the implementation of the proposed Project Management Office (PMO) Framework based on PRINCE2 to address logical project requirements and project-related issues</td>
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</tr>
<tr>
<td>1265</td>
<td>3404</td>
<td>21/03/2017</td>
<td>Ensure requirements for Disaster Recovery &amp; Business Continuity Planning are regularly reviewed across all services</td>
<td>30/06/2017</td>
<td>In Progress 55.99%</td>
<td>The mechanism for review activities within the SPROUT system, alignment of the architectural landscape with several disparate systems, and integration of new service offerings will be able to track Business Impact Assessment data already undertaken into SPROUT for regular review and validation</td>
<td>Corporate Strategy, Risk &amp; Governance (People &amp; Culture), Asset, Finance &amp; Corporate Services (Contract &amp; Procurement, Asset, Finance &amp; Corporate Services)</td>
</tr>
<tr>
<td>Task No.</td>
<td>Resolution Number</td>
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<td>Task</td>
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| 1135    | 3336              | 13/01/2016           | City and subsequent sale of the existing section of land reserved for 
|         |                   |         | Streets at the site. | 3336     | 00:00:00      | In Progress 53.99% | Request has been forwarded to DEWP. Waiting their response. | Community Services |
| 1140    | 3334              | 13/01/2016           | Council with each of the property owners of the McDonald Centre re-use committee | 3334     | 00:00:00      | In Progress 53.99% | A report was provided for the March meeting. The report was also provided in May and June. The McDonald Centre requires additional works to be provided to the centre. | Community Development |
| 1096    | 3200              | 20/01/2016           | Report on Management of Credit Card Council | 3200     | 00:00:00      | In Progress 53.99% | Report has been developed and 94% written. The report will be placed on the agenda for the March meeting. | Community Services |
| 903     | 2914              | 02/02/2015           | Document Community District Framework audit to Council | 2914     | 00:00:00      | In Progress 53.99% | Draft document under development. The revised draft plan will be brought to Council at the completion of strategic planning process in 2017. | Community Services |
| 494     | 1333              | 21/02/2013           | Undertake a Business Impact Assessment to identify maximum all available ICT usage times to ensure | 1333     | 00:00:00      | In Progress 53.99% | Service opportunities proposed in the ICT implementation report was the rating for | Asset Finance & Corporate Services |

Report Run by ARCC
<table>
<thead>
<tr>
<th>Task No.</th>
<th>Resolution Number</th>
<th>Council Meeting Date</th>
<th>Task</th>
<th>Audit Reference</th>
<th>Task Due</th>
<th>Task Program</th>
<th>Officer Update</th>
<th>Department &amp; Business Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>130</td>
<td>2795</td>
<td>2015-01</td>
<td>02/06/2017</td>
<td>00:00:00</td>
<td>Organising Activity (Proposed)</td>
<td>Schedule of ongoing Service Reviews across the organisation has been developed by EOC. For the 2015/2016 financial year the following Service Reviews have been completed: ICT Service and Infrastructure Operations</td>
<td>Corporate Strategy, Risk &amp; Governance (People &amp; Culture)</td>
<td></td>
</tr>
</tbody>
</table>
7 - INFORMATION REPORTS

Attachments
There are no attachments relating to this item.

Recommendation
That the Business Arising Report be received.
ITEM 7.1.2 COUNCIL COMMITTEES

13039075
CORPORATE STRATEGY, RISK AND GOVERNANCE

Council plan reference
5.1 Good governance through leadership

Introduction
Information only item.

This report contains the records of Council Committee meetings minutes received since the last Council Meeting.

<table>
<thead>
<tr>
<th>Committees</th>
<th>Councillor representative</th>
<th>Current meeting (as presented)</th>
<th>Next scheduled meeting/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ararat Bypass Advisory Committee</td>
<td>Cr Hooper and Cr McLean</td>
<td>-</td>
<td>Late July 2017 (date to be confirmed)</td>
</tr>
<tr>
<td>Ararat Regional Art Gallery Advisory Committee</td>
<td>Cr Armstrong</td>
<td>20 June 2017</td>
<td>18 July 2017</td>
</tr>
<tr>
<td>Audit Committee</td>
<td>Mayor and Cr McLean</td>
<td>Audit Committee Report presented separately.</td>
<td></td>
</tr>
<tr>
<td>Community Engagement Advisory Committee</td>
<td>Cr Armstrong and Cr Pettman</td>
<td>-</td>
<td>27 July 2017</td>
</tr>
<tr>
<td>Community Road Safety Steering Committee</td>
<td>Cr Allgood</td>
<td>-</td>
<td>Yearly in August/September</td>
</tr>
<tr>
<td>Early Years Strategic Planning Advisory Group</td>
<td>Cr Armstrong</td>
<td>-</td>
<td>13 July 2017</td>
</tr>
<tr>
<td>Economic Strategy Advisory Committee</td>
<td>Cr Allgood, Cr Ford and Cr Hooper</td>
<td>4 July 2017</td>
<td>2 August 2017</td>
</tr>
<tr>
<td>Environmental Sustainability Advisory Group</td>
<td>Cr Pettman</td>
<td>-</td>
<td>To be advised</td>
</tr>
<tr>
<td>Future of Agriculture Advisory Group (also known as Ararat Rural City Council Drought Working Group)</td>
<td>Cr Armstrong and Cr Hooper</td>
<td>-</td>
<td>Late July 2017 (date to be confirmed)</td>
</tr>
<tr>
<td>Health Promoting Leadership Advisory Group (also known as Ararat Prevention Leadership Group)</td>
<td>Cr Pettman</td>
<td>-</td>
<td>August 2017 Workshop (date to be confirmed)</td>
</tr>
<tr>
<td>Municipal Emergency Management Planning Committee</td>
<td>Cr Beales</td>
<td>-</td>
<td>9 August 2017</td>
</tr>
</tbody>
</table>

Officer’s Declaration of Interest
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.
7 - INFORMATION REPORTS

Attachments
Further information regarding this item is provided in Attachment 7.1.2.

Recommendation
That the Council Committees Report be received.
ITEM 7.1.3 ASSEMBLY OF COUNCILLORS
13039074
CORPORATE STRATEGY, RISK AND GOVERNANCE

Council plan reference
5.1 Good governance through leadership

Introduction
Information only item.

The Local Government Act 1989 (Section 80A) requires that the record of an assembly of Councillors is to be reported to the next practicable Council meeting and be included in the minutes of that meeting.

Discussion
The following records of meetings of the Assembly of Councillors since the last Council Meeting are attached. Note: Any disclosures of interest, relevant to these items, are recorded in the Assembly of Councillors record.

1 Assembly of Councillors held on 20 June 2017 Ararat Regional Art Gallery Advisory Committee;
2 Assembly of Councillors held on 27 June 2017;
3 Assembly of Councillors held on 4 July 2017 Economic Strategy Advisory Committee;
4 Assembly of Councillors held on 4 July 2017; and
5 Assembly of Councillors held on 11 July 2017.

Officer’s Declaration of Interest
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

Attachments
The five Assembly of Councillor records listed above are provided in Attachment 7.1.3.

Recommendation
That the Assembly of Councillors Reports be received.
ITEM 7.1.4  GRANT APPLICATIONS
13039073
CORPORATE STRATEGY, RISK AND GOVERNANCE

Council plan reference
1.1  Assist communities to develop and prosper

Introduction
Information item only.

Discussion
Please note the following schedule updating grant applications.

Officer's Declaration of Interest
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.
<table>
<thead>
<tr>
<th>No.</th>
<th>Grant Source</th>
<th>Grant Name</th>
<th>Grant Description</th>
<th>Grant Progress</th>
<th>Officer Update</th>
<th>Action Start Date</th>
<th>Action Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>483</td>
<td>Australian Government - Bridge Australian Government Bridge Renewal Program</td>
<td>Application</td>
<td>This program funds replacement of bridges on the Elbow River - Lumborough Road. The grant is matching 1:1. Council contribution if successful will be $375,000 and a further $375,000 contribution from Pllayers Devon Council as partners in the four bridges project.</td>
<td>Application - Submitted</td>
<td>▲</td>
<td></td>
<td></td>
</tr>
<tr>
<td>484</td>
<td>VicRoads</td>
<td>VicRoads Community Infrastructure Grants</td>
<td>Various priority projects associated with arterial roads assessed for priority or provided to VicRoads for consideration.</td>
<td>Expression of Interest</td>
<td>▲</td>
<td>VicRoads requested list by June 30. They will consider the projects provided in their 17/18 funding programs. Date is a timeline set for a response to the list. Officers will provide an update once notified.</td>
<td></td>
</tr>
<tr>
<td>485</td>
<td>Streamlining for Growth Programs</td>
<td>Ararat Railway Precinct Masterplan</td>
<td>Develop a masterplan for the Ararat Railway Precinct. This project will guide growth, identify potential sites, explore commercial and residential activity, explore parking capacity, identify medium and high potential sites for the masterplan.</td>
<td>Application - Submitted</td>
<td>▲</td>
<td></td>
<td></td>
</tr>
<tr>
<td>486</td>
<td>Community Sporting Infrastructure Fund</td>
<td>Ararat Aiva Links Stage 2 (State Park Precinct)</td>
<td>$200,000 total project cost. Sealing $100,000 from this grant to develop the multi-purpose court and surrounding path.</td>
<td>Expression of Interest</td>
<td>▲</td>
<td>Expression of Interest submitted.</td>
<td>31/08/2017 00:00:00</td>
</tr>
<tr>
<td>487</td>
<td>Community Sporting Infrastructure Fund</td>
<td>Ararat Skate Park Redevelopment</td>
<td>$450,000 total project cost. Sealing $100,000 from this grant to develop the Skate Park Bowl.</td>
<td>Expression of Interest</td>
<td>▲</td>
<td>Expression of Interest submitted.</td>
<td>31/08/2017 00:00:00</td>
</tr>
<tr>
<td>478</td>
<td>Australian Government - Building Better Regions Fund</td>
<td>State Park Redevelopment</td>
<td>State Park Redevelopment application for state park only. $125,000 Council, $65,000 community contribution and $30,000</td>
<td>Application - Submitted</td>
<td>▲</td>
<td>Application submitted February 28th, 2017. No response provided to application as at end of April 2017.</td>
<td></td>
</tr>
</tbody>
</table>
7 - INFORMATION REPORTS

Attachments
There are no attachments relating to this item.

Recommendation
That the Grant Applications Report be received.
ITEM 7.1.5  COUNCILLORS EXPENSES

15065324

CORPORATE STRATEGY, RISK AND GOVERNANCE

Council plan reference
5.1  Good governance through leadership

Introduction
Council resolved at the 21 July 2015 Council Meeting to publish, at each Council Meeting, the monthly expenditure and year to date amounts of Councillors Expenses, which will include accommodation, meals, mileage allowance, training and development, conferences and communication.

Discussion
To assist Councillors in meeting their obligations, they are provided with general support such as mobile phones, computers and reimbursement of official travel and meal costs.

The following graph and table outlines the Councillors expenses up until 30 June 2017.

Officer's Declaration of Interest
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

Attachments
There are no attachments relating to this item.
### 7 - INFORMATION REPORTS

<table>
<thead>
<tr>
<th>Category</th>
<th>June 17</th>
<th>V1.0</th>
<th>June 17</th>
<th>V1.0</th>
<th>June 17</th>
<th>V1.0</th>
<th>June 17</th>
<th>V1.0</th>
<th>June 17</th>
<th>V1.0</th>
<th>June 17</th>
<th>V1.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation</td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>Attendances/ Meals/Dining</td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
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<tr>
<td>Total</td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
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<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
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<tr>
<td>Other</td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>Total Expenditure by category</td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
<td></td>
</tr>
</tbody>
</table>

**Note:** The table above shows the financial information for various categories as of June 17, 2017.
7 - INFORMATION REPORTS

Recommendation
That the Councillors Expenses Report be received.
ITEM 7.2.1 OPERATIONS AND INFRASTRUCTURE ACTIVITY REPORT

This table will be deleted following authorisation:

<table>
<thead>
<tr>
<th>Author (Officer):</th>
<th>Initials</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM, AT, KG, DS</td>
<td></td>
<td>11/07/2017</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Checked by (Peer):</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>TD</td>
<td>12/07/2017</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Authorised by (Director - CMW / DLC / NKM):</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval by CEO</td>
<td></td>
</tr>
</tbody>
</table>

Council Plan Reference:

5.2 Services & infrastructure that meets the municipalities existing and future needs

Introduction

The following report provides an update to Councillors on the status of maintenance and capital works, and the management of heavy plant for the 3-month period April to June 2017.

OPERATIONAL SERVICES

Parks and Gardens Maintenance

Alexandra Gardens:

- Orchid display has been thoroughly upgraded with regular fertiliser program put in place.
- Native garden section has been weeded and plants pruned to shape and general area given an overhaul with view to installing an overhead sprinkler system.
- All garden beds have been weeded and mulched to improve appearance and older plants removed to enhance overall aspect.
- Fernery area has been a work in progress but the section above the fernery has been cleaned up for the first time in many years. Shrubs have been pruned with a view to plant out new trees as this area is right next to J-Ward parking area.
- New trees have been planted out near the Café and also near the White Ribbon area.
- Trees and stumps have been removed that were identified to be dangerous by the Arborist and the area has been tidied up. Five trees were removed.
- The area that encompasses the glasshouses, potting shed and nursery area have been cleaned up. This area is intended to be used for all nursery stock for street trees, seedlings and general plants.

Alexandra Oval:

- New maintenance plan for oval has been discussed with Peter Harrington from Oasis Turf and his recommendations accepted. We have had soil tests done and developed a plan to counteract the impact of recycled water on the oval. A monthly plan has been developed for the ground including the cricket pitch area.
7 - INFORMATION REPORTS

PAC/Library/Shire Hall
- All roses have been pruned as well as old roses replaced. The rose beds have had old mulch removed and are in the process of renewing watering system plus adding new mulch.
- All seedlings have been planted out and garden bed edges improved.
- All garden beds have been weeded.

Urban Gardens
- Port Fairy Road rose gardens have been pruned and weeded.
- Grasses cut back near Library and re-planted.
- All roundabouts weeded and mulched where required and spraying program put in place.
- Visitor Information Centre, Gum San, Edith Cavell reserves all weeded and edged.
- Grapevines about half pruned.

Rural Towns
- All rural towns have been mowed with trees trimmed. Most gardens beds have been weeded, mulched and edges sprayed.
- Staff have been inducted into the Toro mower to allow greater flexibility in this area.
- Southern Towns Gardener continues to work well down south with these areas looking superb and excellent feedback received.

Tree Crew
- All reserves have had trees trimmed for safety and appearance
- CRMS work continues to come for tree work and they have done a superb job keeping up with it.
- Trees removed from Alexandra Gardens as per Arborist reports.
- Lambert Street trees trimmed according to specifications given to improve tree health and appearance.
- Road clearance work continues.

Street Trees
- Streets were identified and appropriate trees selected.
- High Street East was planted with upright Manchurian Pears.
- Elizabeth Street was planted with Callistemons.
- Queen Street between Barkly and High Streets was planted with upright Silver Birches.
- Campbell Street near the Funeral Directors was planted with Maples.
- Eyre St reserve was planted with Cedrus trees.
- Other reserves and streets are being identified for future plantings.

Other
An arborist was engaged to assess the condition of the Moreton Bay fig tree in the Vincent Street car park. The tree is causing deformation of the pavement in the carpark. Any cutting of the roots could damage or kill the tree so it was advised that periodic sweeps of the fallen fruit should continue as well as periodic pruning of the branches over the external stair case. A proposal has
been put forward to install bollards or car stops around the tree to protect the roots as well as
minimise the risk of any further falls or trips.

An arborist report has been commissioned to assess the condition of a number of trees on
McGibbony Street and Tuson Street. The trees on McGibbony Street are considered to be in good
health. Some work is required on the trees in Tuson Street. This work will be undertaken in the
coming months.

**Buildings and Facilities Maintenance**
The following information is provided as an indication of the buildings and facilities activities
throughout the three month period.

CRMS: completed CRMS works during the last 3 months.

HACC: completed HACC work.

Gordon Street: All outside work is now completed.

Ararat Fitness Centre:
- Replaced spout on west side of building
- Repair leaking taps in men’s toilet
- Replace globes on basketball courts
- Repair heater valve in plant room
- Repair door and leaking taps in ladies toilet (dry area)
- Repair rubber on door of sand filter
- Replace globes in foyer

Vincent Street office:
- Replace fluros in customer service area
- Move office furniture
- Move rubbish to transfer station

Willaura Toilets:
- Paint toilet doors

Moyston Toilets
- Paint doors and walls (internal)

Alexandra Gardens:
- Sand and paint bridge in gardens

Gum San
- Repair water leak from roof to cupboard
Alexandra Oval Community Centre:
- Repair water leak into ladies change rooms
- Repairs to painting of netball keys
- Paint lines on second netball court

Ararat Outdoor Olympic Pool:
- Check out pumps why shutting down (due to someone turning off water)

Alexandra Hall:
- Repair skylight
- Replace door in men’s toilet
- Repair skin on 2nd door
- Replace lock on toilet door

Girdlestone Street House:
- Replace tiles on roof, repair plaster on kitchen wall

Flags:
- Install flags in all towns

Bollards:
- Install bollards in all towns

Pomonal Hall:
- Repair hinge in toilet

Heavy Plant/Workshop

Major Plant Purchases or Sales during the Period:

<table>
<thead>
<tr>
<th>Unit No.</th>
<th>Make</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>232</td>
<td>Hino</td>
<td>Medium tipper</td>
<td>Replacement rigid tipper/shoulder sheeting</td>
</tr>
<tr>
<td>246</td>
<td>Hino</td>
<td>Dual Cab</td>
<td>Replacement of bridge gang truck - tray with service body</td>
</tr>
<tr>
<td>346</td>
<td>John Deere</td>
<td>Mower</td>
<td>Replacement mid deck mower</td>
</tr>
<tr>
<td>367</td>
<td>Hitachi</td>
<td>Mini excavator 5.5T</td>
<td>Replacement of Cat 428B backhoe</td>
</tr>
<tr>
<td>371</td>
<td>JCB</td>
<td>Backhoe</td>
<td>Replacement for Cat 432D backhoe</td>
</tr>
<tr>
<td>377</td>
<td>Komatsu</td>
<td>Excavator 13T</td>
<td>Replacement of Cat 320C excavator</td>
</tr>
<tr>
<td>457</td>
<td>Skidmore</td>
<td>Tag-trailer</td>
<td>New trailer for mini excavator</td>
</tr>
<tr>
<td></td>
<td>Skidmore</td>
<td>Tag-trailer</td>
<td>Replacement of Unit 508 which is not rated to tow the skid-steer</td>
</tr>
</tbody>
</table>

General comments:

Unit 371: New JCB Backhoe is going well. Operators are very pleased.
Unit 232: Tipper seems to be working well now after a few hiccups with the body & PTO failure.
Unit 373: Loader came back from Komatsu after its repair from being buried. Checked over by Council workshop staff and sent to work.

Major breakdowns for the quarter included:
Unit 238: Medium tipper: Had Injectors & fuel rail replaced, engine performing back to its best.
Unit 386: Grader John Deere: Circle lift & pin bar are working well after re-conditioning.
Unit 231: Sign truck: Have replaced turbo due to failed oil sealing rings internally.

Upgrades for the quarter included:
Unit 490: Semi-trailer water tanker: Is being fitted out with new pump/motor and updating fittings.
Unit 467: Semi-trailer water tanker: Will have the same fit out done when 490 is completed.

Civil Works - Maintenance

Summary: Financial year 2016/2107

<table>
<thead>
<tr>
<th>Maintenance Grading (km)</th>
<th>905</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re-sheeting (km)</td>
<td>11.2</td>
</tr>
<tr>
<td>Shoulder sheeting (km)</td>
<td>72</td>
</tr>
<tr>
<td>Shoulder grading (km)</td>
<td>31</td>
</tr>
<tr>
<td>Pothole patching (sqm)</td>
<td>22,875</td>
</tr>
<tr>
<td>Edge repair (m)</td>
<td>65,407</td>
</tr>
</tbody>
</table>

Outcomes for 4th Quarter 2016-17

Unsealed Roads:
- Maintenance Grading
  - 100+ kilometres of maintenance grading completed
  - Completion of rehabilitation at Lynches Crossing Road.
  - Approximately 5 kilometres of re-sheeting compromising of Long Gully Road
- Pothole/ Drainage Work
  - Re-instate drainage – Roaches Road, Watgania Road
  - Lambert Street

Sealed Roads:
- Approximately 8,000 lineal meters of edge repair completed
- Repair works on Delacombe Way, Toora Road, Yarram Gap Road
- Major Pothole Repairs to Nerrin-Pura Pura Road
- Queen Street / Truscott Street Digout repairs
- Completed 3410.5 m³ of patching completed

Bridges/Culverts:
- Completion of 6 x Major Culvert replacements on Sugarloaf and Pola Roads.
- Major Culvert Replacement Yarram Gap Road
- Replace minor culverts at the following locations:
  - Elizabeth Street
Civil Works – Capital

Flood Recovery Work
Following heavy rains in September 2016 a number of roads were damaged by flooding. Work has largely been completed on repairing damage to Council’s road network. The majority of damage occurred on unsealed roads where road gradient caused surface water to scour and erode pavements. In some cases scouring was extensive.

The majority of work has been undertaken by external contractors with costs to be recouped from flood recovery funding.

<table>
<thead>
<tr>
<th>Location</th>
<th>Description</th>
<th>Status</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karmala Lane</td>
<td>Repair work, drainage work</td>
<td>Completed</td>
<td>$47,000</td>
</tr>
<tr>
<td>Regulating Basin Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$70,785</td>
</tr>
<tr>
<td>Hopkins River Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$42,860</td>
</tr>
<tr>
<td>Mt. William Picnic Ground Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$75,020</td>
</tr>
<tr>
<td>Dog Leg Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$177,565</td>
</tr>
<tr>
<td>Glue Pot Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>In progress</td>
<td>$117,700</td>
</tr>
<tr>
<td>Shannons Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>In progress</td>
<td>$90,200</td>
</tr>
<tr>
<td>Price Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$26,400</td>
</tr>
<tr>
<td>Stockpile Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$54,450</td>
</tr>
<tr>
<td>Colonial Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$84,700</td>
</tr>
<tr>
<td>Moyston West Road-1</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$79,450</td>
</tr>
<tr>
<td>Moyston West Road-2</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$121,500</td>
</tr>
<tr>
<td>Spears Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$126,940</td>
</tr>
<tr>
<td>Redmans Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$42328</td>
</tr>
<tr>
<td>North Boundary Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$49,439</td>
</tr>
</tbody>
</table>
### INFORMATION REPORTS

<table>
<thead>
<tr>
<th>Location</th>
<th>Description</th>
<th>Status</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allenders Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$42,020</td>
</tr>
<tr>
<td>Cornhill Road</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>Completed</td>
<td>$38,280</td>
</tr>
<tr>
<td>Buchans Lane</td>
<td>Repair work, drainage work &amp; resheeting</td>
<td>At tender</td>
<td>TBA</td>
</tr>
</tbody>
</table>

### CAPITAL WORKS – INTERNAL

<table>
<thead>
<tr>
<th>Location</th>
<th>Description</th>
<th>Status</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryant Road</td>
<td>Construction including gravel to seal</td>
<td>Completed</td>
<td>$113,228</td>
</tr>
<tr>
<td>Moyston-Willaura Road</td>
<td>Road widening</td>
<td>Completed</td>
<td>$184,446</td>
</tr>
<tr>
<td>Moyston-Great Western Road</td>
<td>Culvert replacement, Cleaning drainage, Removal of trees and Shoulder widening</td>
<td>90%</td>
<td>$558,083</td>
</tr>
<tr>
<td>Ferguson Road Culvert</td>
<td>Culvert Replacement</td>
<td>Completed</td>
<td>$60,000</td>
</tr>
<tr>
<td>Moyston West Bridge</td>
<td>Placing crown units, top slab, diversion of main creek</td>
<td>Completed</td>
<td>$206,813</td>
</tr>
<tr>
<td>Challicum Road</td>
<td>Culvert replacement and Shoulder widening</td>
<td>Completed</td>
<td>$20,000</td>
</tr>
<tr>
<td>Tatyoon Road</td>
<td>Culvert replacement, cleaning drainage, removal of trees and shoulder widening</td>
<td>In Progress</td>
<td></td>
</tr>
<tr>
<td>Phillips Road Culvert Extension</td>
<td>Culvert Extension</td>
<td>Not Started</td>
<td></td>
</tr>
</tbody>
</table>

Moyston-Great Western Road Widening
DESIGN & PROJECT MANAGEMENT

Capital Works - External
The following information is provided as an update on works completed and in progress by the Design and Project Management Team relating to the external Capital Works program.

Some highlights of the previous quarter include the completion of Neylan Street Reconstruction, commencement of the Ararat Arts Precinct construction works (previously reported), end of the 6 month trial for speed cushions in Redgum Drive/McLean Street and the announcement of Victorian Architecture Awards for Pomonal Hall.

**Neylan Street**
Reconstruction works in Neylan Street and Laidlaw Street were completed this quarter. Works included new kerb and channel, improved drainage, new footpaths, planting of semi established street trees and an asphalt seal. Contractor Enoch Civil delivered the works.

During construction an active water main servicing this area was uncovered close to the finished surface of the new road. The main was in poor condition. Council Officer consulted with Grampians Wimmera Mallee Water and they were able to bring forward upgrade works in this area to replace the main while the road reconstruction works were being undertaken.

The combined works of both the Ararat Rural City Council and Grampians Wimmera Mallee Water has resulted in greatly improved infrastructure for the residents who live in this area, access to property has been improved the footpaths are safer for users and the general amenity has been enhanced.
Redgum Drive Speed Hump Trial
As reported at the September 2016 Council Meeting, Officers had received concerns about the speeds at which motorists have been travelling along Redgum Drive and MacLean Streets.

Following a detailed investigation and discussions with the local Police and Christians Bus Company a traffic calming treatment was designed to install speed cushions at two locations prior to the central bends in both directions.

These works were carried out in November 2016 as a six month trial. Residents have since been contacted to determine the effectiveness of the trial treatment with a total of 36 homes sent a feedback form to return with comments

Of the 36 homes sent the feedback form 44% responded. A total of 63% of respondents are in favor of the treatment remaining. Comments received from respondents were:
<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>It has slowed most people down, what a waste of money just to pull them out</td>
<td>Get rid of it please</td>
</tr>
<tr>
<td>Motorists have become used to the speed cushions and learned to cross them carefully; the corner is much safer now. For the sake of a little inconvenience they are very much worth their while</td>
<td>No speedsters just noisy vehicles. Makes it sound like they are going fast just like red cars seem to go faster</td>
</tr>
<tr>
<td>Speed cushions have definitely helped slow down morons speeding through these two streets therefore improving safety to these houses</td>
<td>Not necessary just nuisance value to residents</td>
</tr>
<tr>
<td>Good idea would like more</td>
<td>Waste of ratepayers money. What a joke. The street down not need them at all. How about some footpaths instead?</td>
</tr>
<tr>
<td>Appears to have slowed traffic down</td>
<td>Drivers who speed do so between both sets of speed cushions. Placement is contributing to safety The drivers who speed along both streets are not residents in each street.</td>
</tr>
<tr>
<td>Fantastic Result, no cars at high speed travelling through Redgum/MacLean St. Another one down MacLean would be perfect</td>
<td>Vehicles accelerate after the speed cushions causing more noise.</td>
</tr>
<tr>
<td>I don’t believe you have total achieved what the aim was— to slow traffic down. Speed cushions need to be right across the road</td>
<td></td>
</tr>
<tr>
<td>Street is much quieter and alot less ‘boon’ behavior</td>
<td></td>
</tr>
</tbody>
</table>

The results of the survey indicate residents are generally in favour of the treatment remaining. Comments received indicate an improvement to safety with concerns about the noise of traffic over the speed cushions.

It is intended the treatment will remain in place as the trial has been effective in improving safety and generally welcomed by the residents. Council officers will continue to monitor road safety in this area.
Pomonal Hall Wins Victorian Architecture Awards

The Australian Institute of Architects Awards program offers an opportunity for public and peer recognition of the innovative work of our Victorian architects. The program also provides the Institute with a valuable mechanism to promote architects and architecture within Victoria, across Australia and internationally (architecture.com.au/events/state-territory/victorian-chapter/victorian-awards).

Architectural firm Workshop Architecture was engaged by Council for the design development and final design of Pomonal Hall which was completed in September 2016.

Workshop Architecture nominated Pomonal Hall in two categories, Public Architecture and the Regional Prize and after a formal presentation to the jury panel and site visits by the juries, Pomonal Hall and Workshop Architecture made the shortlist in both categories.

The winners were announced on Friday 30 June 2017 and Council was thrilled to hear the news that Pomonal Hall won in both nominated categories.

The press release from the Australian Institute of Architects quoted the following:

Juries noted that ‘creating places for people’ was evident in all categories, showcasing architects ability to contribute to both the development of community and the public realm in a variety of positive and innovative ways. According to Vanessa Bird, Victorian Chapter President, ‘this year there is a focus on designing healthy, liveable spaces. Living and working in well-designed buildings influences the way we think and feel; it inspires and uplifts us, promotes wellbeing and health and can bring us together in new ways. The value of good architecture is about creating places for people.’

Council is excited and thrilled to have partnered with Workshop Architecture (Simon Whibley) and to see them win awards in two categories; this is an outstanding result and evidence of good design in public spaces. Council is very proud to have project managed the design and delivery of this amazing building for our community.
The following table presents a summary of capital works current during this quarter. It is not intended to be exhaustive in its content but rather to provide Councillors and the public with an overview of current and completed works.

<table>
<thead>
<tr>
<th>Roads and Bridges</th>
<th>Scope</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong> Eurambeen Streatham Road and Glenelg Highway Intersection</td>
<td>Investigating Safety Improvements in consultation with VicRoads responding to community concerns.</td>
<td>VicRoads announcement embargoed – no change</td>
</tr>
<tr>
<td><strong>2</strong> Eurambeen Streatham Road and Mt William Road Intersection</td>
<td>Investigating Safety Improvements in consultation with Pyrenees Shire Council responding to community concerns raised through local Member for Ripon, Louise Staley.</td>
<td>Independent Road Safety Audit complete. Recommendations to be discussed with Pyrenees Shire Council and considered for future budgets or grant funding.</td>
</tr>
<tr>
<td><strong>3</strong> Tatyoon Road widening</td>
<td>16.5km of narrow seal between Rossbridge Streatham Road and Mine Dump Road to be widened to 6.2m seal.</td>
<td>Funding announcement embargoed. Preliminary site survey underway – no change</td>
</tr>
<tr>
<td><strong>4</strong> Tuson Street Footpath (Tender 506-03)</td>
<td>Construct a 1.5m footpath in Tuson Street from Rundell Street to Moore Street</td>
<td>Construction Tender Awarded</td>
</tr>
<tr>
<td><strong>5</strong> Gossip Avenue</td>
<td>Preliminary Survey undertaken for the purpose of constructing from George Road to Vanstan Street.</td>
<td>In Progress 10% - no change</td>
</tr>
<tr>
<td><strong>6</strong> Willaura Kerb and Channel (Tender 505-02)</td>
<td>Replacement of badly deformed kerb and channel in Ayrey Street.</td>
<td>Construction tender awarded</td>
</tr>
<tr>
<td><strong>7</strong> Neylan Street (Tender 499)</td>
<td>Reconstruction of badly deformed road, footpath and kerb and channel segments including improvements to drainage.</td>
<td>Complete</td>
</tr>
<tr>
<td><strong>8</strong> Allenders Bridge (Tender 503-01)</td>
<td>Replace the existing bridge structure to provide for higher mass vehicles</td>
<td>Design tender awarded</td>
</tr>
<tr>
<td><strong>9</strong> Moyston Dunkeld Road Bridge (Tender 503-03)</td>
<td>Replace the existing bridge structure and install safety barrier</td>
<td></td>
</tr>
</tbody>
</table>
### 7 - INFORMATION REPORTS

<table>
<thead>
<tr>
<th>Status:</th>
<th>Retendered – tender award imminent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>10</strong></td>
<td><strong>Larkins Bridge (Tender 503-02)</strong></td>
</tr>
<tr>
<td>Scope:</td>
<td>Replace the existing bridge deck structure to provide for higher mass vehicles and install safety barrier.</td>
</tr>
<tr>
<td>Status:</td>
<td>Not proceeding due to budget constraints</td>
</tr>
</tbody>
</table>

#### Drainage

<table>
<thead>
<tr>
<th>1</th>
<th><strong>Open Drain Queen to Princess Street</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope:</td>
<td>Clearing of introduced plant species and restoration and landscaping of eroded and damaged areas of the waterway.</td>
</tr>
<tr>
<td>Status:</td>
<td>In Progress 10% - no change</td>
</tr>
</tbody>
</table>

#### Buildings

<table>
<thead>
<tr>
<th>1</th>
<th><strong>Ararat Arts Precinct Redevelopment</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope:</td>
<td>To improve and expand the historic Ararat Town Hall to enhance the operational viability and sustainability of the Ararat Performing Arts Centre (APAC) and Ararat Regional Art Gallery (ARAG). The redevelopment will upgrade both the public and non-public facilities of the existing Town Hall building which houses both the APAC and ARAG.</td>
</tr>
<tr>
<td>Status:</td>
<td>In Progress 27%</td>
</tr>
<tr>
<td>2</td>
<td><strong>Moyston Hall (Tender 483)</strong></td>
</tr>
<tr>
<td>Scope:</td>
<td>Redevelopment of the existing hall to provide accessible access and amenities</td>
</tr>
<tr>
<td>Status:</td>
<td>Complete (entered 12 month defect liability period). Official opening to occur in coming months</td>
</tr>
<tr>
<td>3</td>
<td><strong>Alexandra Oval Olver Grandstand</strong></td>
</tr>
<tr>
<td>Scope:</td>
<td>Undertake a structural assessment, report and associated documentation including cost estimates to repair the Olver Grandstand.</td>
</tr>
<tr>
<td>Status:</td>
<td>In Progress 90%</td>
</tr>
<tr>
<td>4</td>
<td><strong>Langi Morgala Museum</strong></td>
</tr>
<tr>
<td>Scope:</td>
<td>Investigate internal lighting improvement options for the main building to replace the fluorescent tube lighting currently installed.</td>
</tr>
<tr>
<td>Status:</td>
<td>In Progress 50% - quote awarded works scheduled</td>
</tr>
</tbody>
</table>

#### General

<table>
<thead>
<tr>
<th>1</th>
<th><strong>Pound Lane Fencing</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope:</td>
<td>Redefine boundary because the access track to the pound crosses the title boundary of the adjoining land.</td>
</tr>
<tr>
<td>Status:</td>
<td>In Progress 50% - fence realigned, survey still to be completed.</td>
</tr>
<tr>
<td>2</td>
<td><strong>Elizabeth Park</strong></td>
</tr>
<tr>
<td>Scope:</td>
<td>Construct a sealed carpark area at east end of the reserve</td>
</tr>
</tbody>
</table>
### 7 - INFORMATION REPORTS

<table>
<thead>
<tr>
<th>Status</th>
<th>In Progress 40% - planning permit issued. Amendment to plans underway</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td><strong>Municipal Offices</strong></td>
</tr>
<tr>
<td>Scope:</td>
<td>Upgrade existing heating and cooling system on ground floor of Municipal Offices</td>
</tr>
<tr>
<td>Status:</td>
<td>In Progress 50%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4</th>
<th><strong>Alexandra Gardens Drinking Fountain</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope:</td>
<td>Install a fully accessible drinking fountain on new section of shared path around Alexandra Lake. Fountain includes dog drinking bowl.</td>
</tr>
<tr>
<td>Status:</td>
<td>Complete</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4</th>
<th><strong>Ararat Skate Park</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope:</td>
<td>Construct new extension to existing skate park including bowl and associated elements</td>
</tr>
<tr>
<td>Status:</td>
<td>In Progress 40% - tender documents being finalised</td>
</tr>
</tbody>
</table>

**Officer's Declaration of Interest**

Under Section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

**Recommendation**

That the Operations and Infrastructure Activity Report for the period April to June of 2017 be received.
7 - INFORMATION REPORTS

ITEM 7.2.2 BUILDING APPROVALS
13038442
EXECUTIVE SERVICES – PLANNING AND PUBLIC HEALTH

Council plan reference
3.4 Effective and efficient land use planning and building controls.

Introduction
Information only item.

Discussion
This report outlines the monthly building permit approvals issued by Ararat Rural City Council and by private building surveyors for building works within Ararat Rural City for the month of June 2017.

Approvals by Ararat Rural City Municipal Building Surveyor

<table>
<thead>
<tr>
<th>Permit No.</th>
<th>Application Date</th>
<th>Approval Date</th>
<th>Building Address</th>
<th>Nature of Works</th>
<th>Use of Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>171449/0</td>
<td>22/02/2017</td>
<td>13/06/2017</td>
<td>41 Campbell Street, Ararat</td>
<td>Addition</td>
<td>Carport</td>
</tr>
<tr>
<td>171465/0</td>
<td>19/04/2017</td>
<td>20/06/2017</td>
<td>10 Lot 1, Spalding Street, Ararat</td>
<td>Alteration</td>
<td>Swimming Pool &amp; Fence</td>
</tr>
<tr>
<td>171466/0</td>
<td>26/04/2017</td>
<td>13/06/2017</td>
<td>146 Burke Road, Ararat</td>
<td>Other</td>
<td>Garage Garage</td>
</tr>
<tr>
<td>171467/0</td>
<td>21/04/2017</td>
<td>13/06/2017</td>
<td>1 Glastonbury Place, Ararat</td>
<td>Garage</td>
<td>Garage Garage</td>
</tr>
<tr>
<td>171468/0</td>
<td>3/05/2017</td>
<td>13/06/2017</td>
<td>80 Lot 2, Dodd Drive, Ararat</td>
<td>Extension Garage</td>
<td>Shed, Extension to Dwelling</td>
</tr>
<tr>
<td>171469/0</td>
<td>21/04/2017</td>
<td>13/06/2017</td>
<td>843 Stavely Road, Stavely</td>
<td>Addition, Sheepyard cover</td>
<td>Shed</td>
</tr>
<tr>
<td>171470/0</td>
<td>24/04/2017</td>
<td>7/06/2017</td>
<td>21 Tobin Street, Ararat</td>
<td>Addition</td>
<td>Completion</td>
</tr>
<tr>
<td>171471/0</td>
<td>10/05/2017</td>
<td>13/06/2017</td>
<td>43 Hyde Street, Ararat</td>
<td>Other</td>
<td>Shade Sail</td>
</tr>
<tr>
<td>171472/0</td>
<td>2/05/2017</td>
<td>13/06/2017</td>
<td>1 Majella Court, Ararat</td>
<td>Demolition</td>
<td>Dwelling</td>
</tr>
<tr>
<td>171475/0</td>
<td>15/05/2017</td>
<td>7/06/2017</td>
<td>77 Lot 3, Frontage Road - LP148989, Lake Bolac</td>
<td>Addition</td>
<td>Dwelling</td>
</tr>
<tr>
<td>171477/0</td>
<td>1/06/2017</td>
<td>26/06/2017</td>
<td>58 Albert Street, Ararat</td>
<td>Addition</td>
<td>Carport</td>
</tr>
</tbody>
</table>

TOTAL VALUE $ 417,640
7 - INFORMATION REPORTS

Approvals by Private Surveyors – June 2017

<table>
<thead>
<tr>
<th>Permit No.</th>
<th>Date Received by Council</th>
<th>Date Approved</th>
<th>Building Address</th>
<th>Description of Building Works or Use of Building</th>
<th>Surveyor</th>
</tr>
</thead>
<tbody>
<tr>
<td>20170013/0</td>
<td>05/06/2017</td>
<td>02/06/2017</td>
<td>(Lot 2) 65 Moyston-Rocky Point Road, MOYSTON 3377</td>
<td>Construction of Dwelling &amp; Verandah</td>
<td>Kenton Robinson</td>
</tr>
<tr>
<td>20171101/0</td>
<td>05/06/2017</td>
<td>30/05/2017</td>
<td>47 Saw Pit Flat Road, Ararat 3377</td>
<td>Construction of a new Dwelling &amp; Verandah &amp; Garage</td>
<td>Jason Foote</td>
</tr>
<tr>
<td>20170206/0</td>
<td>13/06/2017</td>
<td>08/06/2017</td>
<td>84-86 Barkly Street, Ararat 3377</td>
<td>Installation of a signage</td>
<td>Steve Maloney</td>
</tr>
<tr>
<td>20170130/0</td>
<td>15/06/2017</td>
<td>15/06/2017</td>
<td>149 Wannon River Road Bornes Hill VIC 3379</td>
<td>Construction of a new hay shed</td>
<td>Adam McCosh</td>
</tr>
</tbody>
</table>

TOTAL VALUE $ 613,295

Impact on Value-Added

From a direct increase in output of $1,030,935 the corresponding increase in direct value-added is estimated at $293,742. From this direct expansion in the economy, flow-on industrial effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to value-added of $201,307. This represents a Type 1 Value-added multiplier of 1.685.

The increase in direct and indirect output and the corresponding boost to jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to further boost value-added by $117,416.

Total value-added, including all direct, industrial and consumption effects is estimated to increase by up to $612,467.190 million. This represents a Type 2 Value-added multiplier of 2.085.
Officer’s Declaration of Interest
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

Attachments
There are no attachments relating to this item.

Recommendation
That the Building Approvals Report be received.
7 - INFORMATION REPORTS

ITEM 7.2.3   PLANNING MATTERS APPROVED UNDER DELEGATION
PLANNING PERMITS AND CERTIFICATION OF SUBDIVISION
PLANS
13038445
EXECUTIVE SERVICES – PLANNING AND PUBLIC HEALTH

Council plan reference
3.4 Effective and efficient land use planning and building controls.

Introduction
Information only item.

Discussion
Planning permits, certification of subdivision plans and liquor license applications are approved
under delegated authority by relevant Council officers each month, where possible. This report
outlines the various approvals for Council’s information.

Planning permit approvals under delegated authority.

June 2017

<table>
<thead>
<tr>
<th>Application No.</th>
<th>Date Lodged</th>
<th>Applicant</th>
<th>Location</th>
<th>Proposed Use of Development</th>
<th>Date of Delegated Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>02627</td>
<td>09/11/2016</td>
<td>Miller Civil Contractors P/L</td>
<td>Western Highway, Buangor being Lot 13 PS727721, Parish of Colvinsby</td>
<td>Stone Extraction (Clay Borrow Pit)</td>
<td>27/06/2017 NOD issued by Council</td>
</tr>
<tr>
<td>02634</td>
<td>28/11/2016</td>
<td>James Iles, iPlanning Services P/L</td>
<td>Bunjils Cave Road, Black Range being Crown Allotment 47A, Section Y, Parish of Mokepilly</td>
<td>Use &amp; Development of a Dwelling and Outbuildings</td>
<td>27/06/2017 Delegate: Joel Hastings</td>
</tr>
<tr>
<td>02642</td>
<td>16/01/2017</td>
<td>John Wood</td>
<td>34 Jengarla Court, Ararat being Lot 9 PS5449759, Parish of Ararat</td>
<td>Use and Development of a dwelling and Associated outbuilding</td>
<td>27/06/2017 Delegate: Joel Hastings</td>
</tr>
<tr>
<td>02651</td>
<td>14/03/2017</td>
<td>Graham Robinson</td>
<td>3 Wileman Street, Willaura being L1 TP396237 V4090 F961 Parish of Willaura</td>
<td>Storage Shed</td>
<td>30/06/2017 Delegate: Neil Manning</td>
</tr>
<tr>
<td>02667</td>
<td>16/05/2017</td>
<td>Apollo Patios for Chaming</td>
<td>6132 Western Hwy, Middle Creek being Lot 4 PS727693 V4607 F371 Parish of Buangor</td>
<td>Building and Works; Construction of Patio</td>
<td>20/06/2017 Delegate: Joel Hastings</td>
</tr>
</tbody>
</table>
Certification of subdivision plans under delegated authority.

**June 2017**

**CERTIFICATION OF SUBDIVISION PLAN**

<table>
<thead>
<tr>
<th>Application No.</th>
<th>Date Lodged</th>
<th>Applicant</th>
<th>Location</th>
<th>Procedure</th>
<th>Date of Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Liquor License Applications**

**LIQUOR LICENCING COMMISSION**

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Location</th>
<th>Application</th>
<th>Consent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Officer's Declaration of Interest**

Under Section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

**Attachments**

There are no attachments relating to this item.

**Recommendation**

That the Building Planning Matters Approved under Delegation – Planning Permits and Certification of Subdivision Plans and Liquor License Applications be received.
8 – SECTION 86 COMMITTEES

ITEM 8.1.1 SECTION 86 COMMITTEES OF MANAGEMENT
13039110/17085928/17086034/17086035/17086087
CORPORATE STRATEGY, RISK AND GOVERNANCE

Introduction
Section 86 Special Committees are established to assist Council with executing specific functions or duties. By instrument of delegation, Council has delegated to the Special Committees such functions and powers of the Council that it deems appropriate, utilising provisions of the Local Government Act 1989.

Discussion
Section 86 Special Committees are required to report to Council at intervals determined by the Council.

A review of the process of receiving and presenting Section 86 Committees minutes is currently being carried out.

Summary of Committee Meetings
The following table updates Council on the meetings held by Council's Section 86 Committees since the last Council Meeting.

Please note that due to the timing of meetings some minutes may not have been confirmed at the time they have been presented to Council.

<table>
<thead>
<tr>
<th>Special Committee</th>
<th>Councillor representative</th>
<th>Current meeting (as presented)</th>
<th>Next proposed meeting/s</th>
<th>Minutes last presented to Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexandra Hall Committee of Management</td>
<td>Cr Allgood</td>
<td>29 June 2017</td>
<td>4 May 2017</td>
<td>9 February 2017</td>
</tr>
<tr>
<td>Buangor Community Sports Centre Committee (including Cobb &amp; Co Building)</td>
<td>Cr Hooper</td>
<td>14 March 2017, 11 April 2017, 9 May 2017</td>
<td>13 June 2017</td>
<td>14 February 2017</td>
</tr>
<tr>
<td>Elmhurst Public Hall Committee</td>
<td>Cr Beales</td>
<td>-</td>
<td>8 June 2017</td>
<td>13 April 2017</td>
</tr>
<tr>
<td>Lake Bolac Complex Committee</td>
<td>Cr Beales</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>7 June 2017</td>
</tr>
<tr>
<td>Lake Bolac Memorial Hall Committee</td>
<td>Cr Beales</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>30 September 2014</td>
</tr>
<tr>
<td>Maroona Recreation Reserve Committee</td>
<td>Cr Pettman</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>22 August 2016</td>
</tr>
<tr>
<td>Mininera Recreation Reserve Committee</td>
<td>Cr Beales</td>
<td>-</td>
<td>9 March 2017, 13 July 2017, 19 October 2017 AGM</td>
<td>20 October 2016</td>
</tr>
<tr>
<td>Moyston Public Hall Committee</td>
<td>Cr Hooper</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>29 May 2017</td>
</tr>
<tr>
<td>Pomonal Hall &amp; Reserve Committee</td>
<td>Cr Hooper</td>
<td>-</td>
<td>Meetings held 1st Wednesday of each month</td>
<td>1 March 2017</td>
</tr>
<tr>
<td>Streatham Memorial Hall Committee</td>
<td>Cr Armstrong</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>20 May 2016</td>
</tr>
<tr>
<td>SMW Community Development Committee (former Streatham)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
### Section 86 Committees

<table>
<thead>
<tr>
<th>Special Committee</th>
<th>Councillor representative</th>
<th>Current meeting (as presented)</th>
<th>Next proposed meeting/s</th>
<th>Minutes last presented to Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary School)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tatyoon Hall and Recreation Reserve Committee</td>
<td>Cr Beales</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>20 March 2017 4 April 2017</td>
</tr>
<tr>
<td>Warrak Public Hall Committee</td>
<td>Cr Allgood</td>
<td>4 July 2017</td>
<td>3 October 2017 2 January 2018 3 April 2018 3 July 2018</td>
<td>14 March 2017</td>
</tr>
<tr>
<td>Westmere Progress Association Committee (Westmere Hall and Recreation Reserve)</td>
<td>Cr Armstrong</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>17 October 2015</td>
</tr>
<tr>
<td>Wickliffe Action Group Wickliffe Common Committee</td>
<td>Cr McLean</td>
<td>-</td>
<td>Advised no formal meetings held</td>
<td>-</td>
</tr>
<tr>
<td>Wickliffe Recreation Reserve Committee</td>
<td>Cr McLean</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>26 June 2012</td>
</tr>
<tr>
<td>Willaura Golf Club</td>
<td>Cr Beales</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>13 June 2012</td>
</tr>
<tr>
<td>Willaura Memorial Hall</td>
<td>Cr Beales</td>
<td>-</td>
<td>2 February 2017 6 April 2017 1 June 2017 3 August 2017 5 October 2017</td>
<td>1 December 2016</td>
</tr>
<tr>
<td>Willaura Recreation Reserve</td>
<td>Cr Pettman</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>21 October 2015</td>
</tr>
<tr>
<td>Yalla-Y-Poora Community Centre</td>
<td>Cr Armstrong</td>
<td>-</td>
<td>Meeting dates not provided</td>
<td>8 September 2014</td>
</tr>
</tbody>
</table>

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### Potential Implications Arising from This Issue

#### Council plan reference

1.1 Assist communities to develop and prosper.
5.1 Good governance through leadership

#### Officer’s Declaration of Interest

Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

#### Financial and resource implications

None identified.

#### Risk implications

None identified.

#### Statutory Implications

Council’s Section 86 Committee Instrument of Delegation states that Committees must “Adhere to the Section 86 Committee Governance Manual (Governance) in relation to all reporting requirements.”

Section 86 Committee Minutes must be forwarded to Council within 14 days after the meeting.
Community Implications
None identified.

Environmental Implications
None identified.

Internal/external consultation
None identified.

Attachments
Three Section 86 Committee has provided minutes, which are included in Agenda Attachment 8.1.1.

Conclusion
Under the Local Government Regulations 2004 Part 5, 11(i) requires that minutes from Special Committees of Council are available to the public.

Recommendation
That Council:
1. Receives the Ordinary Meeting minutes of the Alexandra Hall Committee of Management meeting held on 29 June 2017;
2. Receives the Ordinary Meeting minutes of the Buangor Community Sports Centre Committee of Management held on 14 March 2017, 11 April 2017 and 9 May 2017;
3. Receives the Annual General Meeting minutes of the Warrak Public Hall Committee of Management held on 4 July 2017; and
4. Appoint the nominated candidates to the Warrak Public Hall Committee of Management as nominated at the Annual General Meeting held on 4 July 2017.
9 - OFFICERS REPORTS

ITEM 9.1.1 POLICY – C.1.20 SOCIAL MEDIA POLICY

Corporate Strategy, Risk and Governance

Introduction
Ararat Rural City Council’s Social Media Policy was last adopted in March 2012. It is timely to review the policy to align document with current titles.

Discussion
The intent of the policy is to provide understanding and guidance for the appropriate use of social media platforms and tools by Ararat Rural City Councillors, Council employees and Contractors for the purpose of conducting Council business.

POTENTIAL IMPLICATIONS ARISING FROM THIS ISSUE

Council plan reference
1.1 Assist communities to develop and prosper
5.1 Good governance through leadership

Officer’s Declaration of Interest
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

Financial and resource implications
None identified.

Risk implications
Policy allows good governance for user of social media.

Statutory Implications
None identified.

Community Implications
None identified.

Environmental Implications
None identified.

Internal/external consultation
Ararat Rural City Council Media and Communications Team have discussed and reviewed this policy.
9 - OFFICERS REPORTS

Options
Council could:
1  Adopt C.1.20 Social Media Policy
2  Not adopt the C.1.20 Social Media Policy

Attachments
Further information regarding this item is provided in attachment 9.1.1.

Conclusion
The reviewing and adoption of the attached C.1.20 Social Media Policy by Council will ensure that Councillors, employees and contractors are aware of the issues and protocols in relating to social media.

Recommendation
That Council adopt the C.1.20 Social Media Policy.
ITEM 9.2.1 ARARAT REGIONAL ART GALLERY ADVISORY COMMITTEE COMMUNITY REPRESENTATIVE APPOINTMENTS 2017-2020
17085660 EXECUTIVE SERVICES - COMMUNITY LIFE

Introduction
Ararat Regional Art Gallery Advisory Committee is an advisory committee of Council comprising the following members:

One (1) Councillor (Chair)
One (1) Executive Manager – Community Life
One (1) Council Officer - Manager Cultural Services
Four (4) Community Representatives

The role of the Ararat Regional Art Gallery Advisory Committee is to act as an advisory committee to Council by providing advice to Council on any matter referred from Council to the Advisory Committee relevant to art gallery matters. These include providing strategic advice and guidance in the formation and development of strategies, policies and procedures.

Two three year community representative terms became vacant on 30 June 2017. A call for expressions of interest (EOI) for the vacant positions was made through a public notice in the Ararat Advertiser on Friday 26 May 2017, with a closing date of Friday 23 June 2017 at 5pm. It was also promoted on the Ararat Regional Art Gallery Facebook page.

Discussion
Two expressions of interest were received by the closing date for the two vacant positions. The Councillor representative (Cr Jo Armstrong) and staff representatives (Executive Manager Community Life, Ms Angela Hunt and Manager Cultural Services, Mr Anthony Camm) on the Advisory Committee considered the EOIs received.

The assessment panel recommends the appointment of Ms Elizabeth Crauford and Ms Sue Cunningham to the vacant community representative positions on the committee for three year terms retrospective from 1 July 2017 and continuing until 30 June 2020.

A brief summary of the two recommended applicants follows:

Sue Cunningham
Ms Cunningham was a member of the Ararat Gallery Inc Committee of Management from 2001 to 2005. She has held 3 three-year terms as a community representative on the Ararat Regional Art Gallery Advisory Committee from 1 July 2008 to 30 June 2017. She has been a member of the Stawell Arts Council for 20 years. She has contributed to the Gallery Advisory Committee through advising on the gallery’s strategic and business plans and assessing acquisition reports. She maintains a contemporary textile practice and has exhibited her work nationally and overseas.

Elizabeth Crauford
Ms Crauford has served 3 three-year terms as a community representative on the Ararat Regional Art Gallery Advisory Committee from 1 July 2008 to 30 June 2017. Ms Crauford has an interest in the visual arts, is a businesswomen and a volunteer in the community. She has contributed to the
Gallery Advisory Committee through advising on the gallery’s strategic and business plans and assessing acquisition reports.

### POTENTIAL IMPLICATIONS ARISING FROM THIS ISSUE

**Council plan reference**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>Assist communities to develop and prosper</td>
</tr>
<tr>
<td>1.2</td>
<td>Community services that are accessible, inclusive and responsive to the community’s needs</td>
</tr>
<tr>
<td>2.1</td>
<td>Community and cultural connectedness</td>
</tr>
</tbody>
</table>

**Officer’s Declaration of Interest**

Under Section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

**Financial and resource implications**

Limited and manageable staff hours are directed to administering four to five meetings of the Advisory Committee annually. Meetings are held on Council premises.

**Risk implications**

The community representatives on the committee and have limited jurisdiction in gallery management, procurement or other such areas where compliance is required to ensure that actual or perceived conflicts of interest is declared and managed.

**Statutory Implications**

None identified.

**Community Implications**

The inclusion of community representatives on the Advisory Committee brings an important community perspective to the art gallery’s strategic planning.

**Environmental Implications**

None identified.

**Internal/external consultation**

The selection process, as per the Advisory Committee Terms of Reference, was conducted by Cr Jo Armstrong, Executive Manager Community Life, Mrs Angela Hunt and Manager Cultural Services, Mr Anthony Camm. Recommendations are presented to Council through this report.

**Options**

Council could:

1. Approve the appointment of Ms Crauford and Ms Cunningham for three year terms on the Advisory Committee from 1 July 2017 to 30 June 2020.
2. Reject the appointment and call for further Expressions of Interests.

**Attachments**

There are no attachments relating to this item.
9 - OFFICERS REPORTS

Conclusion
The Advisory Committee plays an important role in guiding the strategic direction of the Ararat Regional Art Gallery. The involvement of community representatives is especially important at this time as the gallery moves into a period of growth and consolidation through the Ararat Arts Precinct Redevelopment project.

Recommendation
That Council approves the appointment of Ms Elizabeth Crauford and Ms Sue Cunningham as community representatives on the Ararat Regional Art Gallery Advisory Committee for three year terms from 1 July 2017 to 30 June 2020.
9 - OFFICERS REPORTS

ITEM 9.2.2 COMMUNITY SUPPORT GRANT REPORT JULY 2017
13040261
EXECUTIVE SERVICES - COMMUNITY LIFE

Introduction
Council’s community support grant applications are assessed 3 times a year with rounds closing on the 15 February, June and October. The July round closed on 15 June 2017, and were considered by the Assessment Panel on 28 June 2017.

This round has a total of $30,000 to allocate in two categories:

1 Infrastructure Projects – up to $20,000 per application with matching $ for $ and no more than 25% in-kind of the total project costs can be included.

2 Community Projects- maximum of $1000 per application with no matching $ required.

There were 8 applications in this round of grants with a total amount requested of $19,285 this included 4 community projects and 4 infrastructure projects.

Discussion
The Assessment Panel’s recommendations are as follows:

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Project</th>
<th>Total Cost</th>
<th>Amount Requested</th>
<th>Amount Recommended by Assessment Committee</th>
<th>Additional Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tatyoon Recreation Reserve Committee of Management</td>
<td>Septic Upgrade</td>
<td>$15,700.00</td>
<td>$7,850.00</td>
<td>$7,850.00 Infrastructure</td>
<td>Upgrade of septic infrastructure to cope with the current demands and with the addition of a new netball/tennis facility as recommended by Council’s Environmental Health Officer’s assessment 2016.</td>
</tr>
<tr>
<td>Moyston Hall Committee of Management</td>
<td>Purchase of Refrigerator</td>
<td>$1,598.00</td>
<td>$1,000.00</td>
<td>$1,000.00 Project</td>
<td>Purchase of new refrigerator for hall kitchen. Electrical testing deemed old refrigerator condemned. Larger fridge will also encourage more usage of the hall.</td>
</tr>
<tr>
<td>Moyston Hall Committee of Management</td>
<td>Supper Room Bench Seating</td>
<td>$1,040.00</td>
<td>$520.00</td>
<td>$520.00 Project</td>
<td>To renovate 2 historic bench seats for the supper room. The two bench seats date back to early Mechanics Institute (1860's 1870's).</td>
</tr>
</tbody>
</table>
## 9 - OFFICERS REPORTS

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Project</th>
<th>Total Cost</th>
<th>Amount Requested</th>
<th>Amount Recommended by Assessment Committee</th>
<th>Additional Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ararat Little Athletics Club</td>
<td>Skills Clinic</td>
<td>$579.00</td>
<td>$579.00</td>
<td>$579.00</td>
<td>Project (provisional on register of new and existing equipment and appropriate storage)</td>
</tr>
<tr>
<td>Willaura Royal Children’s Good Friday Appeal</td>
<td>Willaura Community Fish and Chips</td>
<td>$2,243.90</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
<td>The Committee wish to purchase a new gas-fired deep fryer to replace the electric unit currently in use. The current deep fryer is posing safety concerns. The project includes purchase of fire blanket and fire extinguisher.</td>
</tr>
<tr>
<td>Ararat Bowls Club</td>
<td>ABC Kitchen re-development Stage 1</td>
<td>$4,500.00</td>
<td>$2,250.00</td>
<td>$2,250.00</td>
<td>Stage 1 project to engage architect to assess current facilities, review schematic options and prepare a schematic plan, which overcomes existing issues to achieve a more effective and efficient use of their kitchen space.</td>
</tr>
<tr>
<td>Willaura Modern Incorporated</td>
<td>All aboard! On track with Willaura Modern</td>
<td>$11,500.00</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
<td>Willaura Modern wish to install furniture, equipment and safety installations in the refurbished, empty Willaura Railway Station, so that it is fully operational on opening. This upgrade of the Willaura Station is currently underway. $5,000.00 has been received from Volunteers Grant for this project.</td>
</tr>
<tr>
<td>Willaura Recreation Reserve</td>
<td>Willaura RV Dump Point</td>
<td>$2,176.00</td>
<td>$1,086.00</td>
<td>$1,086.00</td>
<td>The Willaura Recreation Reserve Committee of Management wish to install a RV Dump at the Recreation Reserve to encourage tourists to stop in Willaura and stay longer. Travellers are currently using the public toilets to</td>
</tr>
</tbody>
</table>
### POTENTIAL IMPLICATIONS ARISING FROM THIS ISSUE

**Council plan reference**

1.1 Assist communities to develop and prosper

**Officer’s Declaration of Interest**

Under Section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

No Council Officers present at the Assessment Panel had a conflict with any projects for discussion.

**Financial and resource implications**

The grant requests did not exceed Council’s existing community support grants budget allocation for the March round of $30,000. The recommended allocations are within the $30,000 grants budget for this round.

**Risk implications**

Risks have been assessed and understood by the Assessment Panel. No unmanaged risks identified at this time.

**Statutory Implications**

None identified.

**Community Implications**

Community grants support community clubs and groups to undertake various projects which benefit the local community.

**Environmental Implications**

The Willaura Recreation Reserve to work with Council’s Environmental Health Officer and Grampians Wimmera Mallee Water on the installation of the RV Dump at the Recreation Reserve to ensure all suitable permits and regulations are undertaken. The Willaura RCH Good Friday Appeal Committee must also consult with Council’s Environmental Health Officer to ensure that all permits and health regulations are met in the installation of a new deep fryer.

**Internal/external consultation**

Internal Assessment Panel have evaluated all grant applications. Discussions have been held with a number of the applicants in the development of their grant applications.
9 - OFFICERS REPORTS

Options
Council could:
1. Approve the Community Support Grants as recommended by the assessment committee.
2. Make alterations to Community Support Grants as recommended by the Assessment Panel.

Attachments
There are no attachments relating to this item.

Conclusion
The community support grants program continues to be an important source of support from Council to community clubs, groups and committees. This round was assessed under the current guidelines for community support grants with consideration given to each application and outcomes for the community.

Recommendation
That Council approve the following allocations for the July 2017 Community Grants Program as recommended by the Assessment Panel;

<table>
<thead>
<tr>
<th>Infrastructure Grants</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tatyoon Recreation Reserve Committee of Management</td>
<td>$7,850.00</td>
</tr>
<tr>
<td>Ararat Bowls Club</td>
<td>$2,250.00</td>
</tr>
<tr>
<td>Willaura Modern Incorporated</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Willaura Recreation Reserve</td>
<td>$1,086.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$16,186.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Grants</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moyston Hall Committee</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Moyston Hall Committee</td>
<td>$520.00</td>
</tr>
<tr>
<td>Ararat Little Athletics Club</td>
<td>$579.00</td>
</tr>
<tr>
<td>Willaura RCH Good Friday Appeal Committee</td>
<td>$1,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,099.00</strong></td>
</tr>
</tbody>
</table>

Total requests $19,285.00
ITEM 9.2.3 WESTERN HIGHWAY DUPLICATION – PLANNING SCHEME AMENDMENT C37
17085980 EXECUTIVE SERVICES - PLANNING AND PUBLIC HEALTH

Introduction
VicRoads are currently seeking planning approval for the Western Highway Duplication Buangor to Ararat to allow for the construction for Section 2B under Amendment C37 to the Ararat Planning Scheme. They have made a request directly to the Minister for Planning and accordingly he is seeking the views of various authorities. Most importantly the Minister is seeking the views and comments of Ararat Rural City Council.

This report will outline the background, process and the issues involved with the Amendment C37 for the Western Highway Duplication and suggest appropriate comments to respond to the Ministers request.

Discussion
The highway between Ballarat and Stawell is being duplicated and upgraded to provide a safer and more efficient four-lane divided route. VicRoads gained planning approval for the Western Highway Duplication for the Beaufort to Buangor Section in 2013 as part of amendment C27 which introduced the Public Acquisition Overlay and an Incorporated Document into the Ararat Planning Scheme.

Clause 81 of the Ararat Planning Scheme and the Incorporated Document for the Western Highway Project Section 2, Beaufort to Ararat, provided exemption from a permit provided works were
undertaken in accordance with the document. However it was discovered that this planning approval had expired earlier this year and all works have ceased on the project since this date.

To enable the project to proceed VicRoads have sought the approval of a new Incorporated Document through Amendment C37 to the Ararat Planning Scheme. This request has been made directly to the Minister for Planning under section 20 part 4 of the *Planning and Environment Act 1987* which give the Minister the power to amend a planning scheme, with exemption from notice requirements or to expedite an amendment.

VicRoads have provided a copy of the Amendment C37 documentation and an explanatory report (attachment 1) which provides the background to the project including the Environmental Effects Statement and consultation process. The report outlines the thorough process that has been followed including updated Social, Economic and Ecological Assessments.

The planned route for the next stage between Buangor and Ararat is approximately 21km which deviates from the exiting Western Highway alignment to avoid environmental impact on the lower slopes of Mt Langi Ghiran. The land has been identified under the Public Acquisition Overlay and has been subsequently acquired by VicRoads.

The Western Highway Project is a major project with potential significant environmental impact and accordingly was subject to an Environmental Effects Statement (EES). This EES process required consideration of Ecological and Environmental Issues, Impact of farming operations, Visual Impact, Noise, Air quality, Cultural Heritage, Surface Water, etc. Accordingly an independent panel considered the impact of the project and identified the route with least environmental impact.
There has been significant community interest in this project given the safety and transport connectivity benefits the project will bring, but also the significant environmental impact the project has had particularly on the large old red gums that have been removed in previous sections. VicRoads have indicated that the next section of the highway will involve approximately 42ha of native vegetation removal for the construction of duplication between Buangor and Ararat.

The Incorporated Document also requires the submission of a Vegetation Offset Plan, which will require VicRoads to purchase and protect equivalent native vegetation. It also requires the submission of a Native vegetation Management Plans detailing additional measure to reduce the impacts on native vegetation and on listed ecological communities. It will be important that this document demonstrates reduced impacts and includes measures such as wildlife crossings, rehabilitation and revegetation. The must be strong engagement with the community in an open and transparent manner in the development of this document.

Ararat Rural City Council officers strongly advocated for the recommendations of the Rodney Van der Ree Wildfire Connectivity Options Report be included in the final design together with an ecological restoration approach to vegetation management.

However it is important that a high level of community engagement continues to ensure local residents concerns are heard and the relevant authorities are involved in the project. A VicRoads communications plan should be developed to assist this process.
### POTENTIAL IMPLICATIONS ARISING FROM THIS ISSUE

**Council plan reference**
- 1.1 Assist communities develop and prosper.
- 3.4 Effective and efficient land use planning and building control.
- 3.2 A strong and diverse local economy.

**Officer’s Declaration of Interest**
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

**Financial and resource implications**
The Planning Scheme Amendment is being proposed by the VicRoads and all costs are to be met by them. The Amendment, in its current form, will make Ararat Rural City Council responsible for administration and enforcing for the Incorporated Document and works. This responsibility has had significant financial and resource implication during the construction of previous sections of the Highway.

**Risk implications**
High - VicRoads have requested Ministerial intervention to expedite the amendment. Both VicRoads and the Minister are currently parties to a Supreme Court challenge to the Environmental Effects Statement and Planning Amendment. Ararat Rural City Council are not party to these proceedings, however are exposed to various risks associated with community expectations, environmental controls and responsibility for administration and enforcement.

**Statutory Implications**
The request is made under 20 part 4 of the Planning and Environment Act 1987 directly to the Minister for Planning and will make Ararat Rural City Council responsible for administration and enforcement.

Given the state significance of the project consideration should be given to the Minister taking on this role under section 61.01.

**Community Implications**
There has been significant community interest in the Western Highway Duplication both in the benefits it brings in safety and travel times and the environmental impact. There has been significant community consultation regarding the proposed approved route between Buangor and Ararat over the past 2 years. It will be important that VicRoads continues to consult with community during the construction stages of the project particularly landholders, environmental groups and the Buangor community.

**Environmental Implications**
The Western Highway Project is a major project with significant environmental impact and accordingly was subject to an Environmental Effects Statement (EES). This EES process required consideration of Ecology and Environmental Issues, Impact of farming operations, Visual Impact, Noise, Air quality, Cultural heritage, Surface Water, etc. Accordingly an independent panel consider the impact of the project and identified a route with least impact.
VicRoads have further submitted an updated Ecological Assessment with amendment C37 which will be further considered by the Minister and the relevant authorities.

**Internal/external consultation**
Ararat Rural City Council has liaised with VicRoads over the past seven years regarding road standards, environmental considerations, and community consultation and planning matters.

**Options**
Council could:
1. Give support for the amendment;
2. Not support the amendment conditionally;
3. Not support amendment.

**Attachments**
Incorporated Document – Western Highway Project- Buangor to Ararat 2B

**Conclusion**
The Western Highway project is major project for Victoria upgrading one of states busiest freight routes. The planning process associated with the Beaufort to Stawell section has been the subject to an Environmental Effects Statement and a review by Planning Panels Victoria, which allowed for extensive community involvement and expert review.

VicRoads has requested that the Minister of Planning approve the construction of the Buangor to Ararat section of the Western Highway Duplication project. Ararat Rural City Council has been asked to provide its view on Amendment C37.

Ararat Rural City Council has previously supported the Western Highway Duplication and the planning approval process followed. However it has also acknowledged the importance of environmental impact, community consultation and responsibility for compliance and these issues should be addressed by the Minster for Planning. On this basis the Amendment C37 should be supported.

**Recommendation**
That Ararat Rural City support Amendment C37, Western Highway Project Section 2b (Baugnor to Ararat) on the following basis:
1. The improved transport connectivity between regional centres and access to schools, health facilities and economic markets;
2. The safety benefits of the duplication and improved management of local and freight traffic;
3. Implementation of environmental mitigation measures to reduce the footprint of the highway, environmental crossings and revegetation and rehabilitation of roadside vegetation;
4. Continued community engagement and consultation on the environmental and construction impact of the project; and
5. That the Minister for Planning takes responsibility for administration and enforcement of the incorporated document.
ITEM 9.2.4  APPLICATION FOR PLANNING PERMIT NO. 2623

9.2.1 Application for Planning Permit No. 02623

Received : 07/11/2016

Applicant : Adrian Crawford

Proposed Use & Development : Use and development of a dwelling

Location : Circuit Road, Moyston
            Crown Allotment 5aD Parish of Moyston,

Zoning : Farming Zone with
          Significant Landscape Overlay Schedule 1

Proposal
An application has been received for the use and development of a dwelling. The proposed dwelling is single storey and comprises three bedrooms with en-suite to bedroom 1, open plan living, meals, family and kitchen, bathroom, toilet and laundry. A 2.22 metre wide verandah extends around the east and west sides of the dwelling. The total floor area is approximately 158m² with 78m² verandah. The external walls are proposed to be weatherboard with a colorbond roof, a colour schedule has been provided detailing muted tonings of dune, surfinist and woodland grey.

The site is an 8.09 hectare (20 acre) parcel that the applicant uses for grazing sheep. The applicant submits that the dwelling is intended for occupation by the owners and their family and will allow the intensification of the limited current agricultural production of the land.
Notice of application
Notice of application was carried out by forwarding notices to the owners and occupiers of the adjoining land, and placing a notice in the Ararat Advertiser. Following the fourteen-day period, one objection has been received.

In accordance with the Section 60 of the Planning and Environment Act the Responsible Authority must consider ‘all objections and other submissions which are received and which have not been withdrawn.’

Referrals
The application was forwarded to Department of Environment Land Water and Planning. No objection was raised.

The Environmental Health Officer raised no objection subject to conditions that a Land Capability Assessment needs to be provided when application is lodged for a permit to install a septic tank system due to possible environmental constraints of this site.

Previous Council Decisions
Shire of Ararat issued a planning permit for construction of a dwelling in May 1990.

Planning Comment
The subject site is zoned Farming Zone with a Significant Landscape Overly Schedule 1
A planning permit is required for the following reasons:

1. Farming Zone 35.07-1 Table of uses: A Dwelling, in this instance, does not comply with the Section 1 conditions and hence becomes a Section 2 use;

2. Farming Zone 35.07-4 Buildings and works: A permit is required to construct or carry out any of the following: A building or works associated with a use in Section 2 of Clause 35.07-1;
An assessment against State and local planning policy frameworks and the Decision Guidelines of Clause 35.07 is provided below:

### State Planning Policy Framework

<table>
<thead>
<tr>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>The lot is in the shadow of the Grampians. The proposed dwelling is unlikely to impact on the wider landscape qualities of the area. The building is well setback from Circuit Road by 400m. Views towards the dwelling are to the east and will not impact on views towards the Grampians. The applicant proposes tree screening on boundaries to help screen the dwelling. No land or farm management plan has been included with the application.</td>
</tr>
<tr>
<td>The subject land sits wholly within a working productive agricultural landscape. Introducing unnecessary urban activities into that landscape has the potential to impact on surrounding farming activities. The extent of the proposed building and access works will potentially remove agricultural land from primary production.</td>
</tr>
</tbody>
</table>
- The desirability and impacts of removing the land from primary production, given its agricultural productivity.
- The impacts of the proposed subdivision or development on the continuation of primary production on adjacent land, with particular regard to land values and to the viability of infrastructure for such production.
- The compatibility between the proposed or likely development and the existing uses of the surrounding land.
- Assessment of the land capability.

- Subdivision of productive agricultural land should not detract from the long-term productive capacity of the land.
- Where inappropriate subdivisions exist on productive agricultural land, priority should be given by planning authorities to their re-structure.
- In assessing rural development proposals, planning and responsible authorities must balance the potential off-site effects of rural land use proposals (such as degradation of soil or water quality and land salinisation) which might affect productive agricultural land against the benefits of the proposals.
- Planning for rural land use should consider:
  - land capability; and
  - the potential impacts of land use and development on the spread.

### 14.02 Catchment planning and management

**Objective**

To assist the protection and, where possible, restoration of catchments, waterways, water bodies, groundwater, and the marine environment.

- Protect water catchments and water supply facilities to ensure the continued availability of clean, high-quality drinking water.
- Consider the impacts of catchment management on downstream water quality and freshwater, coastal and marine environments.
- Retain natural drainage corridors with vegetated buffer zones at least 30m wide along each side of a waterway to maintain the natural drainage function, stream habitat and wildlife corridors and landscape values, to minimise erosion of stream banks and verges and to reduce polluted surface runoff from adjacent land uses.
- Undertake measures to minimise the quantity and retard the flow of stormwater runoff from developed areas.
- Encourage measures to filter sediment and wastes from stormwater prior to its discharge into waterways, including the preservation of floodplain or other land for wetlands and retention basins.
- Ensure that works at or near waterways provide for the protection and enhancement of the environmental qualities of waterways and their in

The ‘Guidelines for planning permit applications in open, potable water supply catchment areas (2012)’.

The Wimmera Catchment is a declared open water supply catchment; the Catchment Guidelines are relevant to this application. The purpose of the Catchment Guidelines is ‘to protect the quality of potable water supplies, using a risk based approach, whilst facilitating appropriate development within these catchments’. There are five guidelines within the Catchment Guidelines.

Guideline 1, being that dwelling density should not exceed one dwelling per 40 hectares. There are fewer dwellings than one per 40 hectares with or without this proposal within one and two kilometres of this site, but approximately one-third of the land in a two kilometre radius is already zoned for rural residential development so the density of dwellings could increase over time.

Guideline 2: Effluent disposal and septic tank system maintenance can be achieved as the subject site is over 8ha in size and subject to an LCA Council’s EHO is satisfied that there is adequate area for a septic tank system to be installed and maintained.
stream uses.

- Ensure land use and development proposals minimise nutrient contributions to waterways and water bodies and the potential for the development of algal blooms.

- Require the use of appropriate measures to restrict sediment discharges from construction sites.

- Ensure planning is coordinated with the activities of catchment management authorities.

Guideline 3: Vegetated corridors and buffer zones along waterways. Some native vegetation remains along the nearest waterway outside of the site approximately 300 metres from the dwelling.

Guideline 4: Buildings and works are mainly confined to the western portion of the site. Appropriate measures could be used to restrict any sediment discharges from construction sites to prevent the pollution of waterways and damage to streamside vegetation.

Guideline 5: No agricultural activities proposed near waterways or streamside vegetation (which contributes to bed and bank stability and filters overland flows entering the stream), stock access to waterways can be minimised.

20. Local Planning Policy Framework

Municipal Strategic Statement

<table>
<thead>
<tr>
<th>Clause 21.03-2 Rural Living</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>To ensure that new dwellings on small lots in rural areas are related to an agricultural outcome and do not prejudice rural activities.</td>
<td>The subject site falls outside of any townships, and is currently used for grazing. It is considered that there are adequate separation distances between surrounding sensitive land uses with the nearest dwelling approximately 350 m to the northeast.</td>
</tr>
<tr>
<td>• Rural residential and hobby farm outcomes will be discouraged on land in the Farming Zone.</td>
<td></td>
</tr>
<tr>
<td>• Ensure applicants demonstrate that any proposal for a new dwelling in the Farming Zone protects the environmental characteristics of the land.</td>
<td>The land is considered adequate for the continued farming activity. However, supplementing the grazing with vineyards, an olive grove and hens has not demonstrated the need to live on site.</td>
</tr>
<tr>
<td>• Ensure applicants demonstrate that any proposal for a new dwelling in the Farming Zone is required for agricultural purposes and will not prejudice agricultural productivity.</td>
<td></td>
</tr>
<tr>
<td>• Provide effective separation distance between land uses with off-site effects and sensitive land uses, particularly dwellings.</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Clause 21.05-1 Primary Production</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>To ensure that the fragmentation of viable agricultural land does not occur.</td>
<td></td>
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<tr>
<td>• Discourage rural residential and hobby farm outcomes in the Farming Zone</td>
<td></td>
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</tbody>
</table>

30. Zones

<table>
<thead>
<tr>
<th>Clause 35.07 Farming Zone</th>
<th>Comment</th>
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<td></td>
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</tbody>
</table>
**Decision Guidelines**

**General issues**

- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- Any Regional Catchment Strategy and associated plan applying to the land.
- The capability of the land to accommodate the proposed use or development, including the disposal of effluent.
- How the use or development relates to sustainable land management.
- Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.
- How the use and development makes use of existing infrastructure and services.

See above. With some conditions, the development is generally consistent with the objectives of the SPPF and LPPF.

The subject land falls under the jurisdiction of the Wimmera Catchment Management Authority. No specific plans apply to the land.

The allotment size, topography, soil types is compatible with development of the land for a dwelling. The subject site is in a declared water supply catchment, and the EHO has indicated that effluent disposal is achievable with conditions for an LCA.

**Agricultural issues and the impacts from non-agricultural uses**

- Whether the use or development will support and enhance agricultural production.
- Whether the use or development will adversely affect soil quality or permanently remove land from agricultural production.
- The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.
- The capacity of the site to sustain the agricultural use.
- The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.
- Any integrated land management plan prepared for the site.

The land is considered to have the capacity for agricultural use, including horticultural uses, however, a Land Management Plan has not been submitted.

The proposed dwelling has the potential to affect the operation of adjoining agricultural uses.

**Dwelling issues**

- Whether the dwelling will result in the loss or fragmentation of productive agricultural land.
- Whether the dwelling will be adversely affected by agricultural activities on adjacent and nearby land due to dust, noise, odour, use of chemicals and farm machinery, traffic and hours of operation.
- Whether the dwelling will adversely affect the operation and expansion of adjoining and nearby agricultural uses.
- The potential for the proposal to lead to a concentration or proliferation of dwellings in the area and the impact of this on the use of the land for agriculture.

The site is viable for agriculture, particularly for grazing and potentially intensive horticulture, which the applicant has indicated. Capacity of the land will be affected by the proposed dwelling. The curtilage given over to the dwelling, shed, effluent disposal field and access way will equate to around 10% of the area of the subject land.

**Environmental issues**

- The impact of the proposal on the natural physical features and resources of the area, in particular on soil and water quality.
- The impact of the use or development on the flora and fauna on the site and its surrounds.
- The need to protect and enhance the biodiversity of the area, including the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies,

The subject land is currently grazed and the applicant is indicating some horticultural uses that are consistent with the landscape values of this area.

The applicant has not submitted a Land Management Plan as part of the application that addresses proposed land use, potential impact on the environment by the dwelling, on agricultural uses, as well as land protection.
### 9 - OFFICERS REPORTS

<table>
<thead>
<tr>
<th><strong>Recommendations for developments in open, potable water supply catchment areas have not been included and additional detail would need to be requested by condition – particularly numbers and types of animals; paddock areas, orchard and garden areas, predicted future changes of use of the land and potential impacts, internal access ways, proposed fences, land conservation and sustainability management including sediment control, water quality, erosion management, native planting for rural landscaping and revegetation; pest plant and animal control.</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The site is viable for agriculture, particularly for grazing and potentially intensive horticulture, which the applicant has indicated. Capacity of the land will be affected by the proposed dwelling. The curtilage given over to the dwelling, shed, effluent disposal field and access way will equate to around 10% of the area of the subject land.</strong></td>
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<table>
<thead>
<tr>
<th><strong>Design and siting issues</strong></th>
</tr>
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<tbody>
<tr>
<td><strong>The need to locate buildings in one area to avoid any adverse impacts on surrounding agricultural uses and to minimise the loss of productive agricultural land.</strong></td>
</tr>
<tr>
<td><strong>The impact of the siting, design, height, bulk, colours and materials to be used, on the natural environment, major roads, vistas and water features and the measures to be undertaken to minimise any adverse impacts.</strong></td>
</tr>
<tr>
<td><strong>The impact on the character and appearance of the area or features of architectural, historic or scientific significance or of natural scenic beauty or importance.</strong></td>
</tr>
<tr>
<td><strong>The location and design of existing and proposed infrastructure including roads, gas, water, drainage, telecommunications and sewerage facilities.</strong></td>
</tr>
<tr>
<td><strong>Whether the use and development will require traffic management measures.</strong></td>
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<table>
<thead>
<tr>
<th><strong>The existing wider area features mixed use agricultural and environmental land. Surrounding land uses consist of cropping and grazing and may be impacted by the dwelling. There are a number of dwellings in the area at a similar density to what is being proposed. The nearest dwelling is approximately 350m away.</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The lot is of a size that cropping, grazing and horticultural activity can be undertaken without detriment from the proposed dwelling.</strong></td>
</tr>
<tr>
<td><strong>Power is available to the property and onsite water collection and septic sewerage is proposed. The Environmental Health Officer has considered a Land Capability Assessment is required. No traffic management measures are considered necessary.</strong></td>
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</tbody>
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<table>
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<tr>
<th><strong>The impact on the existing and proposed infrastructure.</strong></th>
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<tbody>
<tr>
<td><strong>There are not likely to be any impact on the existing or proposed infrastructure in the area. Power is currently available to the site, water tanks will capture potable water and an allwaste septic tank system can be provided subject to a suitable compliance with the Code of Practice.</strong></td>
</tr>
</tbody>
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### 42.03 Significant Landscape Overly

<table>
<thead>
<tr>
<th><strong>Decision guidelines</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Planning g Policy Framework and Local planning policy framework including MSS and local planning policies</strong></td>
</tr>
<tr>
<td><strong>The statement of the nature and key elements of the landscape and the landscape character objective contained in the schedule to the overlay</strong></td>
</tr>
<tr>
<td><strong>The conservation and the enhancement of the landscape values of the area</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Addressed above</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The proposed development is considered to not impact on the Grampians National Park due to distance and established farming character of the area.</strong></td>
</tr>
<tr>
<td><strong>The proposed buildings and works are of a suitable scale and</strong></td>
</tr>
</tbody>
</table>
9 - OFFICERS REPORTS

- The need to remove destroy lop vegetation to create defendable space to reduce risk of bushfire to life and property.
- The impact of the proposed buildings and works on landscape due to height, bulk colour, general appearance or the need to remove native vegetation.
- The extent to which building and works are designed to enhance or promote landscape character objectives for the area.
- Impact of building and works on significant views.
- Any other matters specified in the schedule to this overlay.

<table>
<thead>
<tr>
<th>bulk.</th>
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<tbody>
<tr>
<td>Native vegetation is not needed to be removed.</td>
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<tr>
<td>No whole farm plan has been provided.</td>
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<tr>
<td>It is considered the proposed building and works would not impact on landscape values and significant views.</td>
</tr>
</tbody>
</table>

Key Issues
Assessment against the relevant provisions of the Ararat Planning Scheme has highlighted Dwelling use in the Farming Zone, an objection and declared water catchment for potable water are issues for consideration. These are outlined below:

**Dwelling use in the Farming Zone**
This application is for the use and development of a dwelling and outbuildings on an allotment of 8.09 ha in the Farming Zone.

It is considered that this development could result in a proliferation of dwellings in the area. It is considered that the proposal as presented is an unacceptable outcome in this area. It is contrary to the protection of agricultural land. The dwelling and curtilages, including shed and effluent disposal areas, will remove approximately 10% of the land from productive agriculture.

This is a small isolated lot in a rural zone surrounded by farming land.

Siting of the dwelling, as shown on the plans accompanying the application, is 40 metres to the northern boundary. This location places the dwelling close to the neighbouring farms.

It is considered that the development and use of land is not consistent with sustainable land management and land capability practices.

**Objection**
The concerns raised have, in part, been discussed above. Areas of concern relate:

- To build a dwelling will not enhance agricultural production.
- To a lack of evidence to demonstrate the land’s capacity for waste water treatment and retention in accordance with SEPPs. Noting a large area has been used for extraction of gravel in recent years. This has resulted in loss of topsoil and severely altered soil profile.
- To the proposal will detract from the objectors ability to carry out large scale farming operations.
- To the surrounding land does not contain similar developments.
- To the amount and distribution of existing native vegetation and areas used for gravel extraction restrict the possibilities for intensive agriculture such as vines and olives.
- The Ararat and Northern Grampians Triangle Rural Zone Review of 2014 did not identify this area as an area of Rural Living investigation in the long term.
The applicant has responded refuting most of the claims and providing additional details on the proposed olive trees. The response indicates that some 1200 olive trees could be planted and that the return from the trees and income from the sheep grazing would make the enterprise financially viable.

**Declared Water Catchment for Potable Water**

The Wimmera Catchment is a declared open water supply catchment; the ‘Guidelines for planning permit applications in open, potable water supply catchment areas (2012)’ are relevant to this application. The purpose of the Catchment Guidelines is ‘to protect the quality of potable water supplies, using a risk based approach, whilst facilitating appropriate development within these catchments’. The proposal meets at least four of the guidelines for development.

<table>
<thead>
<tr>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council, having required that Notice of Application be given and having received and considered objections and the question of detriment, resolves on Planning Application No. 2623 for the use and development of a dwelling at Circuit Road, Moyston being Crown Allotment 51D Parish of Moyston that the application be refused and that a Refusal of Planning Application be issued on the following grounds.</td>
</tr>
</tbody>
</table>

1. The application is not consistent with the objectives and decision guidelines of the Farming Zone;

2. The application is not consistent with clause 14.01-1 of the Scheme; and

3. The application is not consistent with clauses 21.03-2 and 21.05-1 of the Scheme.
ITEM 9.3.1  AUDIT COMMITTEE
13041023
ASSETS, FINANCE AND CORPORATE SERVICES

Introduction
The Audit Committee met on 28 June 2017 and the unconfirmed minutes are included in the attachments to the agenda.

Discussion
The Audit Committee passed 10 recommendations for Council’s consideration at the meeting:

That the Audit Committee recommends that Council receives the “Risk Management & Liability Claims Management” report and that Council:
2. Review the Risk Management Policy to:
   - include the organisation’s commitments to risk management, and
   - include a way in which conflicting interests are dealt with.
3. Develop and deliver sprout-based training to Service Owners/Service Sponsors.
4. Include training in Risk Management in Council’s induction procedures for new staff and in refresher training for existing staff.
5. Invite one departmental manager to attend the December Audit Committee meeting to report on Risk Identification and Risk Mitigation measures that have been introduced in their department.

That the Audit Committee recommends that Council receives the “Internal Audit Program” report and that Council includes the following topics in the Audit Program for 2017/18:
1. Planning and Strategic Land Use
2. Environmental Health Officer/Public Health
3. Aquatic Facilities Performance Review

That the Audit Committee recommends that Council:
1. Instruct Manager – People and Culture to undertake a full review of the Complaints Resolution Policy, the Complaints Resolution Guidelines and the HACC Client Complaints Procedure, in light of the Ombudsman’s Good Practice Guide.
2. Provides the risk register, highlighting Strategic Risks at the Audit Committee meetings held in June and December each year, in light of the audit conducted by Victorian Auditor-General’s Office on Audit Committees Governance.

POTENTIAL IMPLICATIONS ARISING FROM THIS ISSUE

Council plan reference
5.1 Good governance through leadership

Officer’s Declaration of Interest
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.
9 - OFFICERS REPORTS

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.

### Financial and resource implications
The Audit program is included in the current budget. Human resources will need to be allocated to implement some of the recommendations.

### Risk implications
None identified.

### Statutory Implications
None identified.

### Community Implications
None identified.

### Environmental Implications
None identified.

### Internal/external consultation
None identified.

### Options
Council could:
1. Adopt all of the Audit Committee’s recommendations
2. Adopt some of the Audit Committee’s recommendations
3. Adopt none of the Audit Committee’s recommendations

### Attachments
Further information regarding this item is provided as an attachment 9.3.1.
Recommendation
That the Audit Committee recommends that Council receives the “Risk Management & Liability Claims Management” report and that Council:
1 Review the Risk Management Policy and Risk Management Strategy to determine appropriate business performance indicators;
2 Review the Risk Management Policy to:
   - include the organisation's commitments to risk management, and
   - include a way in which conflicting interests are dealt with,
3 Develop and deliver sprout-based training to Service Owners/Service Sponsors.
4 Include training in Risk Management in Council's induction procedures for new staff and in refresher training for existing staff; and
5 Invite one departmental manager to attend the December Audit Committee meeting to report on Risk Identification and Risk Mitigation measures that have been introduced in their department.

Recommendation
That the Audit Committee recommends that Council receives the “Internal Audit Program” report and that Council includes the following topics in the Audit Program for 2017/18:
1 Planning and Strategic Land Use;
2 Environmental Health Officer/Public Health; and
3 Aquatic Facilities Performance Review.

Recommendation
That the Audit Committee recommends that Council:
1 Instruct Manager – People and Culture to undertake a full review of the Complaints Resolution Policy, the Complaints Resolution Guidelines and the HACC Client Complaints Procedure, in light of the Ombudsman's Good Practice Guide; and
2 Provides the risk register, highlighting Strategic Risks at the Audit Committee meetings held in June and December each year, in light of the audit conducted by Victorian Auditor-General’s Office on Audit Committees Governance.
ITEM 9.3.2  PUBLIC CONSULTATION REGARDING ROAD MANAGEMENT PLAN
17086070
ASSETS, FINANCE AND CORPORATE SERVICES

Introduction
The Road Management Plan (Plan) defines how Ararat Rural City Council (Council) intends to manage roads and road related assets for which it is responsible.

The Plan sets inspection intervals and response times for defects that exceed the stated intervention levels in relation to roads and road related assets to ensure that Council’s responsibilities under the Road Management Act 2004 (the Act) are met.

In order that Council’s duty of care has been satisfactorily exercised, it is required to be able to demonstrate that it has a systematic approach to inspecting roads and road related assets and has an appropriate regime for planning and undertaking repairs where defects exceeding the stated intervention levels have been identified.

Council is required to review its Road Management Plan in the period following the election of Council. An amended Road Management Plan has been made available for public review and comment.

Discussion
The Road Management Plan is to be reviewed in accordance with sections 301 and 302 of the Road Management (General) Regulations 2005 (Regulations). The review is to be conducted so as to enable coordination with the preparation of the Council Plan. This is in accordance with s301(3)(b) of the Regulations which in turn refers to section 125(1)(b) of the Local Government Act 1989.

The Road Management Plan may be amended in accordance with sections 303 and 304 of the Regulations. Any proposed amendment to the Road Management Plan that relates to the determination of the standard of construction, inspection, maintenance or repair of the road or associated infrastructure shall provide notice of the proposed amendment in the Government Gazette and a local newspaper, and shall allow submissions in relation to the proposed amendments to be received.

This process has been followed and no submissions have been received. It is recommended that the revised Road Management Plan be adopted by Council.

POTENTIAL IMPLICATIONS ARISING FROM THIS ISSUE

Council plan reference
3.3  Effective and safe transport networks

Officer’s Declaration of Interest
Under Section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

No person involved in the preparation of this report has a direct or indirect interest requiring disclosure.
## 9 - OFFICERS REPORTS

### Financial and resource implications
Not significant.

### Risk implications
Low, the Road Management Plan is one of the principle risk management measures in relation to the management of roads and pathways.

### Statutory Implications
The process of conducting public notice and consultation will be undertaken in accordance with the *Local Government Act* 1998.

### Community Implications
Safer and effective management of road transport infrastructure.

### Environmental Implications
Not significant.

### Internal/external consultation
Public consultation will be undertaken in accordance with legislative requirements.

### Options
Council could:
1. Adopt the revised Road Management Plan;
2. Defer the adoption of the revised Road Management Plan to a later date; or
3. Not adopt the revised Road Management Plan.

### Attachments
Further information regarding this item is provided as an attachment 9.3.2.

### Conclusion
Council’s revised Road Management Plan has been through a period of public exhibition. Any person wanting to make a submission in relation to the proposed revisions has had the opportunity to do so. No submissions have been received. It is recommended that Council adopts the revised Road Management Plan.

### Recommendation
That Council adopts the revised Road Management Plan.
10 - NOTICES OF MOTION

Notice of Motions must be in writing and lodged with the Chief Executive Officer no later than 5pm on the Wednesday which is at least four (4) business days before the meeting at which it is intended to be considered, unless a public holiday falls within that four days, as per Clause 18(4) of the Ararat Rural City Council Meeting Procedure.

(96) NOTICE OF MOTION : CR GLENGA MCLEAN

It is my intention, at the ordinary meeting of the Ararat Rural City Council to be held on 18 July 2017, to move the following motion:

“That Ararat Rural City Council:
1    Establish a Chief Executive Officer Recruitment, Remuneration, Performance and Development Committee; and
2    Adopt a Terms of Reference and Membership for this Committee.”

Attachments
Further information regarding this item is provided as an attachment 10 Notice of Motion 96.

(97) NOTICE OF MOTION : CR GLENGA MCLEAN

It is my intention, at the ordinary meeting of the Ararat Rural City Council to be held on 18 July 2017, to move the following motion:

“That:
1    Council establish a Roads Working Group;
2    Council establish an Income and Expenditure Working Group;
3    Council determine the structure of the Working Groups;
4    Council adopt Terms of Reference for both Working Groups;
5    The two Groups commence on 19 July 2017 and conclude 9 August 2017;
6    Each Working Group prepare a report to be presented to the 15 August 2017 Council Meeting; and
7    Council nominate three Councillors to each Working Groups.

Attachments
Further information regarding this item is provided as an attachment 10 Notice of Motion 97.

(98) NOTICE OF MOTION : CR GWENDA ALLGOOD

It is my intention, at the ordinary meeting of the Ararat Rural City Council to be held on 18 July 2017, to move the following motion:

“That Ararat Rural City Council
1    Conduct a review of community groups within the municipality, who hold events for funding purposes; and
2    A report be presented to Council at the 15 August 2017 Ordinary Council Meeting.”

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NOTICE OF MOTION : CR JO ARMSTRONG

It is my intention, at the ordinary meeting of the Ararat Rural City Council to be held on 18 July 2017, to move the following motion:

“That Ararat Rural City Council:
1 Hold an Assembly of Councillors on the Monday prior to the ordinary Council Meeting each month; and
2 Review P.1.1.9 Assembly of Councillors Procedure.”

NOTICE OF MOTION : CR JO ARMSTRONG

It is my intention, at the ordinary meeting of the Ararat Rural City Council to be held on 18 July 2017, to move the following motion:

“That
1 Ararat Rural City Council give approval to the Mayor to commence the process to appoint an independent/external Interim Chief Executive Officer from 21 August 2017 until the appointment of a permanent Chief Executive Officer;
2 The process consist of the procurement of three quotations, as per C.1.16 Procurement Policy;
3 Council consider these quotations at a Special Council Meeting to be held prior to the 15 August 2017 Council Meeting; and
4 The Mayor commence the ongoing Chief Executive Officer recruitment process.”
At each Council Meeting, all Councillors will have the opportunity to provide an overview of any meetings attended.

If a Councillor chooses to provide details, the name of the conference/event and the Councillor attending will be noted in the Minutes of the meeting. If a Councillor requires additional information on the conference/event to be included in the Minutes, the Councillor must submit in writing to the Chief Executive Officer by no later than 12pm (noon) the day following the meeting.
12 – URGENT BUSINESS

Ararat Rural City Council Meeting Procedure, Clause 17 Urgent Business states:

(1) Items proposed as urgent business must not be submitted to the meeting other than by resolution of the Council and only if it relates to or arises out of a matter which has arisen since distribution of the Agenda or which cannot be reasonably deferred for inclusion in the agenda of the next meeting.

(2) The nature of the urgency must be stated by the Councillor and outlined in the minute of the meeting.
CLOSURE OF COUNCIL MEETING TO THE PUBLIC

The Open Council Meeting will now be closed, but members of the public are welcome to rejoin the Council Meeting following the recommencement of the meeting.

Recommendation
That the meeting be closed to members of the public to discuss the items listed in the confidential agenda, in accordance with the following provision:

“89 Meetings to be open to the public
(2) A Council or special committee may resolve that the meeting be closed to members of the public if the meeting is discussing any of the following—
(a) personnel matters;
(d) contractual matters.

OPEN COUNCIL MEETING RECOMMENCEMENT

Recommendation
That the Open Council Meeting recommence.

Gallery invited to return to Council Chamber.

LIFTING OF CONFIDENTIALITY OF CLOSED SESSION RESOLUTIONS

Recommendation
That the Confidentiality of the:
1 Report and decision in relation to Item 13.2.1 of the Confidential Agenda not be lifted;
2 Decision in relation to Item 13.1.1 of the Confidential Agenda be lifted; and
3 Report and decision in relation to Item 13.3.1 of the Confidential Agenda be lifted.